



POORNIMA
COLLEGE OF ENGINEERING

Promoted by Shanti Education Society, Affiliated to Rajasthan Technical University & Approved by AICTE

A Report on Session On “Formulas in Microsoft Excel”

NAME OF ACTIVITY: Human Values and Ethics

DATE & DURATION: 6 February, 2018

ORGANIZED BY: Department of Civil Engineering

Objective: MS Excel allows you to create the visual representation of data and information. The data can be visually displayed in the form of bar charts, column charts and graphs. It automatically revises the charts and graphs, once the data gets modified.

Expert Session Content: Create, save, and navigate an Excel workbook. ♣ Enter data in a worksheet. ♣ Construct and copy formulas and use the SUM Function. ♣ Format cells with merge and center, cell styles and themes. ♣ Chart data to create a column chart and insert sparklines. ♣ Print a worksheet, display formulas, and close Excel. ♣ Check spelling in a worksheet. ♣ Enter data by range. ♣ Construct formulas for mathematical operations. ♣ Edit values in a worksheet. ♣ Format a worksheet. ♣ Use flash fill and the SUM, AVERAGE, MEDIUM, MIN, and MAX functions. ♣ Delete data, resolve error messages and rotate text. ♣ Use COUNTIF and IF functions and apply conditional formatting. ♣ Use date and time functions and freeze panes. ♣ Create, sort and filter an excel table. ♣ View, format, and print a large worksheet. ♣ Navigate a workbook and rename worksheets. ♣ Enter dates, clear contents, and clear formats. ♣ Copy and paste by using the paste options gallery.

Expected outcomes: Excel provides users with the ability to calculate, organize, and evaluate quantitative data, allowing managers and senior staff to have the information they need to make important decisions that can affect the company.

Resources Persons:

- Mr. Rahul Sharma, Faculty, Poornima College Of Engineering, Jaipur

Summary:

- **Date:** 6th February 2018
- **Time:** 12:00 PM to 02:00 PM
- **Expert:** Mr. Rahul Sharma, Faculty, Poornima College of Engineering
- **Venue:** CG-04
- **Targeted Audience:** III Year Students
- **No. of Participant:** 48

Glimpse of the program:





Feed Back

The overall feedback from the students was excellent. Participants has given positive remarks about session.

Attendance Sheets:

Poornima College of Engineering		
Department of Civil Engineering		
List of Students (Session 2017-18) - II Year		
B. Tech. (Civil Engineering)		
S. No.	Enrolment ID / College ID	Name of the Student
1	PCE16CV001	ABHISHEK SHARMA
2	PCE16CV002	ADITYA MANISH
3	PCE16CV003	AKSHAY KUMAR MEENA
4	PCE16CV005	AMAR KUMAR
5	PCE16CV006	ANAND KUMAR
6	PCE16CV007	ASHOK POONIA
7	PCE16CV008	DEEPANJAL MATHUR
8	PCE16CV009	DEEPENDRA BHAKRAWAL
9	PCE16CV010	DEVASHRAY
10	PCE16CV011	DEVESH KUMAR JANGID

11	PCE16CV012	DIVYANSHU YADAV
12	PCE16CV013	GAURAV BHATI
13	PCE16CV014	HARSHIT MEENA
14	PCE16CV015	HIMANSHU RATHORE
15	PCE16CV016	HIMANSHU YADAV
16	PCE16CV017	HIMMAT SANGWA
17	PCE16CV018	JAVED HUSAIN
18	PCE16CV019	JAYANT DHAWAN
19	PCE16CV020	KAMESH KUMAR SINGHAL
20	PCE16CV021	KANISHK SINGH
21	PCE16CV023	KSHITIJ CHAUDHARY
22	PCE16CV024	KULDEEP MEENA
23	PCE16CV025	KUNAL JANI
24	PCE16CV026	LALIT SONI
25	PCE16CV027	MADHAV RATHI
26	PCE16CV028	MANISH JAKHAR
27	PCE16CV029	MANOJ KUMAR
28	PCE16CV030	MD NEHAL
29	PCE16CV031	MURLI MANOHAR NAGAR
30	PCE16CV032	MURTAZA BOHRA
31	PCE16CV033	NAEEMUDDIN
32	PCE16CV034	NARESH SAINI
33	PCE16CV035	PIYUSH KUMAWAT
34	PCE16CV036	PRADEEP KUMAR KHANWANI
35	PCE16CV037	PUNEET KUMAWAT
36	PCE16CV038	PUSHPENDRA CHOUDHARY
37	PCE16CV039	RAHUL KUMAR MITTAL
38	PCE16CV040	RAHUL KUMAR SHAHA
39	PCE16CV041	RAHUL PARIHAR
40	PCE16CV042	RAMESH CHOUDHARY
41	PCE16CV043	RISHIRAJ MEENA
42	PCE16CV044	RITTVIK PARYA
43	PCE16CV045	SAGAR MEENA
44	PCE16CV046	SAKSHAM SINGH
45	PCE16CV047	SAMARTH SHARMA
46	PCE16CV048	SANJAY KUMAR MEENA
47	PCE16CV049	SAURABH GUNAWAT
48	PCE16CV050	SHAILESH MEENA

FEEDBACK FORM:

Section 1 of 2

Feedback and Assessment Form- RTU (ATU)
An A Report on "Formulas in Microsoft Excel" 6th February 2018
POORNIMA COLLEGE OF ENGINEERING, JAIPUR

B I U

POORNIMA COLLEGE OF ENGINEERING, JAIPUR
 RAJASTHAN TECHNICAL UNIVERSITY, KOTA
 RTU (ATU) TEQIP-III PROJECT
 SESSION 2017-2018

Email *

Valid email address

This form is collecting email addresses. [Change settings](#)

Name of Participant with title (Dr./Mr./Mrs/Ms.) *

Short-answer text

Question

☐ Option 1

Institute Name *

Short-answer text

After section 1 Continue to next section

Section 2 of 2

Feedback Form

Description (optional)

Kindly provide us your valuable feedback about the course (10 is the highest grade).

Description (optional)

Your experience about the course. *

1 2 3 4 5 6 7 8 9 10

☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Knowledge enhancement. *

1 2 3 4 5 6 7 8 9 10

☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Relevancy of topics. *

1 2 3 4 5 6 7 8 9 10

☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

About speakers. *

1 2 3 4 5 6 7 8 9 10

☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

In future do you want to attend such courses conducted by this Institute (Poornima College of Engineering)? *

☐ Yes

☐ No

If No, Why?

Long-answer text

Topic that can be covered in the next course? *

Short-answer text

Knowledge gain by the course. *

Short-answer text

FEEDBACK ANALYSIS:

Content of the workshop is rated as

Department of Information Technology (TNR, 10, Italic Text, Bold, Align Left)

Poornima College of Engineering - Activity Report – 2017-18 (Times New Roman, 10, Italic Text, Bold, Align Left)

- a) Excellent by 66.67% of participants
- b) Good by 30.25% of participants
- c) 0.62% say needs improvement
- d) 2.47% have not responded

Presentation of the workshop is rated as

- a) Excellent by 77.78% of participants
- b) Good by 22.22% of participants

Management/ Administration of the workshop is rated as

- a) Excellent by 67.59% of participants
- b) Good by 28.7% of participants
- c) 3.7% say need improvement

Overall Workshop is rated as

- a) Excellent by 59.26% of participants
- b) Good by 40.74% of participants

How could this workshop be improved?

1. Workshop should be extended to more days (2 to 3 days).
2. More content & new research work can be shared in future
3. Focus should be on basic than advanced level.
4. Performance and effectiveness can be improved by giving more time for practice sessions and to implement concepts.

Any other comments / suggestions

1. We would like to have such more workshops in future
2. More hands on Wire shark, Cisco packet tracer, mininet, etc.
3. Language and fundamental can be enhanced in effective manner.