



POORNIMA
COLLEGE OF ENGINEERING

Promoted by Shanti Education Society, Affiliated to Rajasthan Technical University & Approved by AICTE

A Report on **“Training Session on Microsoft Publisher”**

NAME OF ACTIVITY: Training session on Microsoft Publisher

DATE & DURATION: 8th August, 2019 & 2hrs.

TYPE OF ACTIVITY: Extra-Curricular Activity/In-House

ORGANIZED BY: Department of Computer Engineering

LEARNING OUTCOMES:

CO1-Learn Microsoft publisher.

CO2- Useful in making report.

MAPPINGS WITH PO AND PSO:

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12	PSO1	PSO2	PSO3
CO1	-	-	-	-	-	-	-	2.5	-	-	-	-	-	-	-
CO2	-	-	-	-	-	-	3	-	-	-	-	-	-	-	-

ASSESSMENT TOOLS:

- Verbally questioning and answering to the students.
- Drawing tool ribbon related activity by the students.

DETAILS OF ACTIVITY:

The Department of Computer Engineering, Poornima College of Engineering, and Jaipur organized a Session On “Training session on Microsoft Publisher” 8th August, 2019.

OBJECTIVE:

You will learn the skills of editing texts, formatting texts, creating tables, adding designs to your publication designs, and using graphics and other tools.

Expert Session Content:

- About to the publication design
- How to format the text
- Advantage of publisher tool

Expected outcomes:

- Knowing the formatting in easy way

Resources Persons:

- MR. MUKESH KATARIA, Faculty, Poornima College Of Engineering,Jaipur

Summary:

- Date: 8th August2019
- Time: 12:00 PM to 02:00 PM
- Expert: MR. MUKESH KATARIA ,Faculty, Poornima College Of Engineering,Jaipur
- Venue: Labs 8A –B,7A-B,1A-B,2A-B and Seminar Hall
- Targeted Audience:II/III/IV- Year Students
- No. of Participant: 234

Q-Sheet:

Session On

“Training session on Microsoft Publisher”

Date: 8th August, 2019

Time: 12:00 PM to 02:00 PM

Venue: Labs 8A –B, 7A-B, 1A-B,2A-B and Seminar Hall

Q-Sheet

S. No	Activity	Duration	Time
-------	----------	----------	------

Poornima College of Engineering-Activity Report

1.	Welcome MR.MUKESH KATARIA, Assistant Professor ,Poornima College Of Engineering,Jaipur	05 Min	12:00 PM - 12:05 PM
2.	Session by MR.MUKESH KATARIA, Assistant Professor ,Poornima College Of Engineering,Jaipur	110 Min	12:05 PM - 01:55 PM
3.	Vote of Thanks by Dr. Surendra KumraYadav,Professor, Department of CSE,PCE,Jaipur	05 Min	01:55 PM - 02:00 PM

GLIMPSES:



LIST OF THE PARTICIPANTS:

Poornima College of Engineering,Jaipur			
Department of CSE			
Students Attendance			
Session On “Training On Microsoft Publisher”			
S.No.	Reg. No.	Name Of Students	Class
1	PCE16CE001	RANJAN KUMAR	IV Year
2	PCE16CE002	AYUSH JAIN	IV Year
3	PCE16CE003	ABHIJEET SHARMA	IV Year
4	PCE16CE004	ABHINAY YADAV	IV Year
5	PCE16CE005	ADITYA KUMAR SHARMA	IV Year
6	PCE16CE006	ADITYA RAJORA	IV Year
7	PCE16CE007	AGAT PAREEK	IV Year
8	PCE16CE008	AKASH UPADHYAYA	IV Year
9	PCE16CE009	AMAN JAIN	IV Year
10	PCE16CE010	AMAN KHURANA	IV Year
11	PCE16CE011	AMIT KHURANA	IV Year
12	PCE16CE012	ANANT JAIN	IV Year
13	PCE16CE013	ANJUL MITTAL	IV Year
14	PCE16CE015	ANUJ DADHICH	IV Year
15	PCE16CE016	APURVA JAIN	IV Year
16	PCE16CE017	ARPIT AGRAWAL	IV Year
17	PCE16CE018	ARPIT MEHTA	IV Year
18	PCE16CE019	ARPIT TAMBI	IV Year
19	PCE16CE020	ARSH DHURIA	IV Year
20	PCE16CE021	ASHUTOSH SHARMA	IV Year
21	PCE16CE022	AYUSH JAIN	IV Year
22	PCE16CE023	AYUSH KUMAR	IV Year
23	PCE16CE025	AYUSH SHUKLA	IV Year
24	PCE16CE026	AYUSH TODI	IV Year
25	PCE16CE027	BHAVIKA SABNANI	IV Year
26	PCE16CE028	BHAVIN MEHTA	IV Year
27	PCE16CE029	BHAWNA GARG	IV Year
28	PCE16CE030	CHAHAT JAIN	IV Year
29	PCE16CE031	CHAYAN SHRI SHRIMAL	IV Year
30	PCE16CE032	DEV SINGHAL	IV Year
31	PCE16CE033	DEVESH BAGLA	IV Year
32	PCE16CE034	DIKSHA BOTHRA	IV Year
33	PCE16CE035	DIMPLE SINGHANI	IV Year
34	PCE16CE036	DISTI JAIN	IV Year
35	PCE16CE037	DIVYANSH JAIN	IV Year
36	PCE16CE038	DIVYANSHU SANGHI	IV Year
37	PCE16CE039	EAKTA SHARMA	IV Year
38	PCE16CE040	GAGAN JANGID	IV Year
39	PCE16CE041	GARVIT SHARMA	IV Year
40	PCE16CE042	GOVIND BANSAL	IV Year
41	PCE16CE044	HARSHIL ASSUDANI	IV Year
42	PCE16CE045	HARSHIT GUPTA	IV Year
43	PCE16CE047	JAHANVI ARORA	IV Year
44	PCE16CE048	JAI PRAKASH VADERA	IV Year

Poornima College of Engineering-Activity Report

45	PCE16CE051	JATIN YADAV	IV Year
46	PCE16CE052	JAYA SHARMA	IV Year
47	PCE16CE053	JAYATI SONI	IV Year
48	PCE16CE054	JITENDRA SINGH DHAKAD	IV Year
49	PCE16CE055	JUHI VARSHNEY	IV Year
50	PCE16CE056	KARAN SINGH	IV Year
51	PCE16CE057	KARTIKI BHARGAVA	IV Year
52	PCE16CE058	KAUSTUBH GOYAL	IV Year
53	PCE16CE059	KOMAL JASWANI	IV Year
54	PCE16CE060	MADHURI SWAMI	IV Year
55	PCE16CE061	MAHIMA SUKHLECHA	IV Year
56	PCE16CE062	MANAS	IV Year
57	PCE16CE063	MANSI SINGH	IV Year
58	PCE16CE064	MEGHA GUPTA	IV Year
59	PCE16CE065	MOHIT AREN	IV Year
60	PCE16CE066	MOHIT MARWAL	IV Year
61	PCE16CE067	MOHIT PATWA	IV Year
62	PCE16CE068	MOHIT SAINI	IV Year
63	PCE16CE069	MOTI KUMAR	IV Year
64	PCE16CE070	MUDIT VYAS	IV Year
65	PCE16CE072	NAMIT JAIN	IV Year
66	PCE16CE074	PANKAJ JHALANI	IV Year
67	PCE16CE075	PIYUSH VAISHYA	IV Year
68	PCE16CE076	PRAKHAR SINGHAL	IV Year
69	PCE16CE077	PRANJAL SHAH	IV Year
70	PCE16CE078	PRATEEK KUMAWAT	IV Year
71	PCE16CE079	PRAVESH POONIA	IV Year
72	PCE16CE080	PREM SINGH RATHORE	IV Year
73	PCE16CE081	PRIYANSHI AGRAWAL	IV Year
74	PCE16CE082	PULKIT AGRAWAL	IV Year
75	PCE16CE083	PUNIT LAKHOTIA	IV Year
76	PCE16CE084	RAGHAV KAUSHIK	IV Year
77	PCE16CE085	RISHINA DARGAR	IV Year
78	PCE16CE087	SAHIL CHOPRA	IV Year
79	PCE16CE088	SAKSHI AGARWAL	IV Year
80	PCE16CE089	SARTHAK SARRAF	IV Year
81	PCE16CE091	SHIVAM RAJ SHARMA	IV Year
82	PCE16CE092	SHIVANSH MATHUR	IV Year
83	PCE16CE093	SHRI KRISHNA SINGH	IV Year
84	PCE16CE094	SHRUTI GANERIWAL	IV Year
85	PCE16CE095	SHUBHAM KUMAR	IV Year
86	PCE16CE096	SHUBHAM MATHUR	IV Year
87	PCE16CE097	SHUBHAM TIWARI	IV Year
88	PCE16CE098	SIDHANT RAI SHARMA	IV Year
89	PCE16CE099	SORABH MIRCHONIA	IV Year
90	PCE16CE101	SPARSH RAJ	IV Year
91	PCE16CE102	SUDHANSHU JAIN	IV Year
92	PCE16CE103	SUDHANSHU KUMAR	IV Year
93	PCE16CE104	SURAJ KUMAR	IV Year
94	PCE16CE106	SWAPNIL SINGH	IV Year
95	PCE16CE107	TAMANNA UPADHYAY	IV Year

Poornima College of Engineering-Activity Report

96	PCE16CE108	TANIYA GUPTA	IV Year
97	PCE16CE109	TANVI SHARMA	IV Year
98	PCE16CE110	TARUN JOSHI	IV Year
99	PCE16CE111	TILAK MAHAWAR	IV Year
100	PCE16CE112	TUSHAR BANSAL	IV Year
101	PCE16CE113	VAIBHAV DWIVEDI	IV Year
102	PCE16CE115	VIKAL YADAV	IV Year
103	PCE16CE116	VIKRAM SINGH BHATI	IV Year
104	PCE16CE117	VINAMRA SHARMA	IV Year
105	PCE16CE119	VIVEK SINGH RAJPUT	IV Year
106	PCE16CE120	YASH BHARADWAJ	IV Year
107	PCE16CE121	YASH SHARMA	IV Year
108	PCE16CE122	YOGITA KHATRI	IV Year
109	PCE16CE123	YOGITA SHARMA	IV Year
110	PCE16CE124	SIDDHARTH JAIN	IV Year
111	PCE16CE125	CHANDAN AGRAWAL	IV Year
112	PCE16CE126	AAYUSH GOYAL	IV Year
113	PCE16CE127	DIVYA GUPTA	IV Year
114	PCE16CE128	TANMAY SHARMA	IV Year
115	PCE16CE129	ABHISHEK SHARMA	IV Year
121	PCE17CS001	AAKANSHA KOWERJANI	III Year
122	PCE17CS002	AASHISH MRIDUL	III Year
123	PCE17CS003	AASHISH SINGHAL	III Year
124	PCE17CS004	ABDUL HAKEEM	III Year
125	PCE17CS005	ABHINAV SUMAN	III Year
126	PCE17CS006	ABHISHEK KUMAR	III Year
127	PCE17CS007	ABHISHEK KUMAR	III Year
128	PCE17CS008	ABHISHEK SINGH PANWAR	III Year
129	PCE17CS009	ABHISHEK UPADHYAY	III Year
130	PCE17CS010	ADITYA PRANSHU SHARMA	III Year
131	PCE17CS011	ADITYA SAINI	III Year
132	PCE17CS012	ADITYA SHARMA	III Year
133	PCE17CS013	ADITYA SHARMA	III Year
134	PCE17CS014	ADITYA SHARMA	III Year
135	PCE17CS016	AKSHAT PAREEK	III Year
136	PCE17CS017	AKSHAT SACHDEV	III Year
137	PCE17CS018	ALFAIJ MANSURI	III Year
138	PCE17CS019	ALFAZ KHAN	III Year
139	PCE17CS020	AMAN AMARWAL	III Year
140	PCE17CS021	AMAN KHANDELWAL	III Year
141	PCE17CS022	AMAN MUNET	III Year
142	PCE17CS023	ANCHAL DAGUR	III Year
143	PCE17CS024	ANISHA SHARMA	III Year
144	PCE17CS025	ANKIT SHARMA	III Year
145	PCE17CS026	ANKUSH POKHARNA	III Year
146	PCE17CS027	ANUBHAV SRIVASTAVA	III Year
147	PCE17CS028	ANUSHKA TIWARI	III Year
148	PCE17CS029	ARCHIT JINDAL	III Year
149	PCE17CS030	ARYA SINHA	III Year
150	PCE17CS031	ARYAN PORWAL	III Year
151	PCE17CS032	ASHUTOSH BANSAL	III Year

Poornima College of Engineering-Activity Report

152	PCE17CS033	ASHWARYA SHARMA	III Year
153	PCE17CS034	AYUSH GUPTA	III Year
154	PCE17CS035	AYUSH JAIN	III Year
155	PCE17CS036	AYUSH JHA	III Year
156	PCE17CS037	AYUSHI OSWAL	III Year
157	PCE17CS038	BHAVESH MATHUR	III Year
158	PCE17CS039	CHARVI SHARMA	III Year
159	PCE17CS040	DARSHI DIXIT	III Year
160	PCE17CS041	DEEKSHA GARG	III Year
161	PCE17CS042	DEEPAK SHARMA	III Year
162	PCE17CS043	DEEPAK YADAV	III Year
163	PCE17CS044	DEEPANSHU CHOUDHARY	III Year
164	PCE17CS045	DEVAL SETHI	III Year
165	PCE17CS046	DEVAM TRIPATHI	III Year
166	PCE17CS047	DHARMESH BHATI	III Year
167	PCE17CS048	DILIP KUMAR	III Year
168	PCE17CS049	DIVYA VERMA	III Year
169	PCE17CS050	DIVYANSH DEVDA	III Year
170	PCE17CS051	DIWAKAR VASHISHT	III Year
171	PCE18CS001	AABHAR BHATT	II Year
172	PCE18CS002	AAKANSHA GAUR	II Year
173	PCE18CS003	AAKASH DEEP SONI	II Year
174	PCE18CS004	AARTI SUTHAR	II Year
175	PCE18CS005	AARUSHI KAUSHIK	II Year
176	PCE18CS006	AASHISH SONI	II Year
177	PCE18CS007	ABHINAV GOYAL	II Year
178	PCE18CS008	ABHISHEK JAIN	II Year
179	PCE18CS009	ABHISHEK KUMAR SINGH	II Year
180	PCE18CS011	AKASH KUMAR	II Year
181	PCE18CS012	AKASH YADAV	II Year
182	PCE18CS013	AKSHAY KUMAR	II Year
183	PCE18CS015	AKSHIT TRIVEDI	II Year
184	PCE18CS016	AMAN JAIN	II Year
185	PCE18CS017	AMAN VERMA	II Year
186	PCE18CS018	AMIT TOMAR	II Year
187	PCE18CS019	ANIL SAINI	II Year
188	PCE18CS020	ANJALI MOHTA	II Year
189	PCE18CS021	ANKIT	II Year
190	PCE18CS022	ANKUR JOSHI	II Year
191	PCE18CS023	ANMOL RATHORE	II Year
192	PCE18CS024	ANUJ DHAKA	II Year
193	PCE18CS025	ANUPAM AGARWAL	II Year
194	PCE18CS026	ANUPAM MATHUR	II Year
195	PCE18CS027	ARPIT SAXENA	II Year
196	PCE18CS028	ARSHIT PALIWAL	II Year
197	PCE18CS029	ARTI	II Year
198	PCE18CS030	ARYAN BOHRA	II Year
199	PCE18CS031	ARYAN JHA	II Year
200	PCE18CS032	ASHISH KUMAR SHARMA	II Year
201	PCE18CS033	ASHISH YADAV	II Year
202	PCE18CS034	ASHUTOSH TIWARI	II Year

Poornima College of Engineering-Activity Report

203	PCE18CS035	ATISHAY JAIN	II Year
204	PCE18CS036	AYUSH GUPTA	II Year
205	PCE18CS037	AYUSH PALDECHA	II Year
206	PCE18CS038	BHANU PRAKASH SHARMA	II Year
207	PCE18CS039	BHARAT CHHIPA	II Year
208	PCE18CS040	BHAVESH KUMAR AGRAWAL	II Year
209	PCE18CS041	BHAVIKA CHAUHAN	II Year
210	PCE18CS042	BRAJESH RANJAN SHARMA	II Year
211	PCE18CS043	BULBUL RATHORE	II Year
212	PCE18CS044	CHANDRESH SINGH	II Year
213	PCE18CS045	CHINMAY MENARIA	II Year
214	PCE18CS046	DEEPAK KUMAR	II Year
215	PCE18CS047	DEEPANSHI KHADOLIA	II Year
216	PCE18CS048	DEEPANSHU AGARWAL	II Year
217	PCE18CS049	DEEPANSHU JAIN	II Year
218	PCE18CS050	DHARMENDRA MISHRA	II Year
219	PCE18CS051	DHRUV GUPTA	II Year
220	PCE18CS052	DHRUV SHARMA	II Year
221	PCE18CS053	DINESH CHOUDHARY	II Year
222	PCE18CS054	DIVYANSHU GUPTA	II Year
223	PCE18CS056	GAURAV KHANDELWAL	II Year
224	PCE18CS057	GAURAV MISHRA	II Year
225	PCE18CS058	GAUTAM RANA	II Year
226	PCE18CS059	GOURAV MAJEE	II Year
227	PCE18CS060	GOVIND SINGHAL	II Year
228	PCE18CS061	HARDIK KHANCHANDANI	II Year
229	PCE18CS062	HARSH AGARWAL	II Year
230	PCE18CS063	HARSH GUPTA	II Year
231	PCE18CS064	HARSHDEEP SINGH	II Year
232	PCE18CS065	HIMANSHU SHARMA	II Year
233	PCE18CS066	ISHAAN MANGAL	II Year
234	PCE18CS067	ISHIKA SOLANKI	II Year

FEEDBACK / ATTAINMENTS:

The overall feedback from the students was excellent. Participants has given positive remarks about session and wanted to have such more training session on Microsoft Publisher.

Feedback Analysis

Content of the workshop is rated as

- (1) Excellent by 88% of participants
- (2) Good by 10% of participants
- (3) 0.5% says needs improvement
- (4) 1.5% has not responded

Presentation of the workshop is rated as

- a) Excellent by 90% of participants

b) Good by 10% of participants

Management/ Administration of the workshop is rated as

a) Excellent by 70% of participants

b) Good by 20% of participants

c) 10% say need improvement

Overall Workshop is rated as

a) Excellent by 80% of participants

b) Good by 20% of participants

How could this workshop be improved?

1. Workshop should be extended to more days (2 to 3days).
2. Performance and effectiveness can be improved by giving more time for practice.

Any other comments / suggestions

1. We would like to have such more workshops in future.
2. Language and fundamental can be enhanced in effective manner.