



POORNIMA

COLLEGE OF ENGINEERING

Promoted by Shanti Education Society, Affiliated to Rajasthan Technical University & Approved by AICTE

A Report On “Leadership Soft Skills”

NAME OF ACTIVITY: “Leadership Soft Skills”

DATE & DURATION: 9th March, 2019 and 2 hrs.

TYPE OF ACTIVITY: Extra-Curricular Activity /In-House

ORGANIZED BY: Department Computer Engineering

LEARNING OUTCOMES:

CO1- Definition of leadership and communication, top skills and Attributes for leadership.

CO2 – Definition of leadership personality development, Key Elements.

MAPPINGS WITH PO AND PSO:

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12	PSO1	PSO2	PSO3
CO1	-	-	-	-	-	-	-	2	-	-	-	-	-	-	-
CO2	-	-	-	-	-	-	3	-	-	-	-	-	-	-	-

ASSESSMENT TOOLS:

- Verbally questioning and answering.
- Communication between one-to-many students.

DETAILS OF ACTIVITY:

The Department of Computer Engineering, Poornima College of Engineering, and Jaipur organized a

Session on “Leadership Soft Skills” 9th March, 2019.

OBJECTIVE:

Skills and Personality development for leadership focuses on learning the important skill sets that helps you effectively and efficiently communicate your ideas and messages in simple ways and also on time. Understanding these soft skills related techniques for communication is valuable both for your personal development and for your professional career development.

EXPERT SESSION CONTENT:

- Introduction to Communication skills for leadership.
- Personality Development for Good leadership.
- Practical Application of Communication Skills.

EXPECTED OUTCOMES:

- Definition of Communication
- Top Communication Skills and Attributes
- Four Skills of Language – Listen, Speak, Read, Write
- Definition of Personality and Personality Development
- Key Elements, Characteristics of Personality
- Importance and Role of Personality Development
- Personality Development and Communication Skills Example Application of Communication Skills - Group, Presentations, Meetings, Managing etc.

RESOURCES PERSONS:

- Mr. Amol Saxena ,Assistant Professor, IT, Poornima College Of Engineering, Jaipur

SUMMARY:

- Date: 9th March,2019
- Time: 09:00 AM to 11:00 AM
- Expert Person: Mr. Amol Saxena ,Assistant Professor, IT, Poornima College Of Engineering, Jaipur

- Venue: CG-05
- Targeted Audience: IV- Year Students
- No. of Participant: 62

Q-SHEET:

Session
On
“Communication Skills and Personality Development Program”

Date: 9th March, 2019
11:00 AM

Time: 9:00 AM-

Venue: CG-05

Q-Sheet

S. No	Activity	Duration	Time
1.	Welcome by ➤ Mr. Manish Kumar, Assistant Professor, CSE, Poornima College Of Engineering,Jaipur	05 Min	09:00AM -09:05AM
2.	Session by ➤ Mr. Amol Saxena ,Assistant Professor, IT, Poornima College Of Engineering, Jaipur	110 Min	09:05AM -10:55AM
3.	Vote of Thanks by ➤ MR. SUMIT KUMAR, Assistant Professor, CSE, Poornima College Of Engineering,Jaipur	05 Min	10:55AM -11:00AM

GLIMPSES:



LIST OF THE PARTICIPANTS:

Poornima College of Engineering,Jaipur			
Department of CSE			
Students Attendance			
Session On “Leadership Soft Skills”			
S.No.	Reg. No.	Name Of Student	Class
1	PCE15CE001	AADHAR BHATT	IV Year
2	PCE15CE002	AAYUSHI JAIN	IV Year
3	PCE15CE003	AAYUSHI JAIN	IV Year
4	PCE15CE004	AAYUSHI PORWAL	IV Year
5	PCE15CE005	ABHAY KUMAR AGRAWAL	IV Year
6	PCE15CE006	ABHINAV SHARMA	IV Year
7	PCE15CE007	ABHISHEK BIYANI	IV Year
8	PCE15CE008	ADITI MAHESHWARI	IV Year
9	PCE15CE009	ADITYA ASNANI	IV Year
10	PCE15CE010	ADITYA SHARMA	IV Year
11	PCE15CE011	AJAYRAJ SINGH NIRVAN	IV Year
12	PCE15CE012	AKASH GUPTA	IV Year
13	PCE15CE013	AKASH JAIN	IV Year
14	PCE15CE014	AKASH KANT	IV Year
15	PCE15CE015	AKRITI SINGH	IV Year
16	PCE15CE016	AMAN ALI	IV Year
17	PCE15CE129	AMIT JANU	IV Year
18	PCE15CE018	ANIRUDH VERMA	IV Year
19	PCE15CE019	ANKIT AGARWAL	IV Year
20	PCE15CE020	ANKIT KUMAR GOYAL	IV Year

21	PCE15CE124	ANKIT KUMAWAT	IV Year
22	PCE15CE021	ANKUR JAIN	IV Year
23	PCE15CE066	ANSHU AGRAWAL	IV Year
24	PCE15CE022	ANUBHAV GUPTA	IV Year
25	PCE15CE023	ARPIT GARG	IV Year
26	PCE15CE024	ARPIT GUPTA	IV Year
27	PCE15CE025	ASHISH BHASKAR	IV Year
28	PCE15CE026	ASHISH MISHRA	IV Year
29	PCE15CE027	ASHRAF MANSURI	IV Year
30	PCE15CE028	ASHUTOSH MALIK	IV Year
31	PCE15CE029	AYUSH GOEL	IV Year
32	PCE15CE030	AYUSH MENDIRATTA	IV Year
33	PCE15CE031	AYUSHI AVASTHI	IV Year
34	PCE15CE032	BAL KRISHAN MANTRI	IV Year
35	PCE15CE033	BHUMIKA KUMAR	IV Year
36	PCE15CE034	CHANCHAL PAHUJA	IV Year
37	PCE15CE035	CHETAN RAO JAGDALEY	IV Year
38	PCE15CE036	DEEKSHA NAGAR	IV Year
39	PCE15CE037	DEEPANSHU RAWAT	IV Year
40	PCE15CE038	DEVANK PATHAK	IV Year
41	PCE15CE039	DHARMA RAM SIRAVI	IV Year
42	PCE15CE040	DHIRAJ PARWANI	IV Year
43	PCE15CE041	DINESH KUMAR	IV Year
44	PCE15CE042	DIPESH KUMAR PAWAR	IV Year
45	PCE15CE043	DIPTI SINGH	IV Year
46	PCE15CE044	DIVYANSH PACHAURI	IV Year
47	PCE15CE045	GARGI JAIN	IV Year
48	PCE15CE046	GAURAV GUPTA	IV Year
49	PCE15CE047	HARENDRA KUMAR	IV Year
50	PCE15CE048	HARI SINGH SHEKHAWAT	IV Year
51	PCE15CE049	HARSH SHARMA	IV Year
52	PCE15CE050	HARSHITA GAUTAM	IV Year
53	PCE15CE051	HIMANSHU KUMAR SHARMA	IV Year
54	PCE15CE052	HITESH GUPTA	IV Year
55	PCE15CE053	JAGRATI KATARIYA	IV Year
56	PCE15CE054	JITENDRA SINGH TANWAR	IV Year
57	PCE15CE055	JITESH JAIN	IV Year
58	PCE15CE056	KAPILA JAIN	IV Year
59	PCE15CE057	KARTIKYA	IV Year

60	PCE15CE058	KINSHUK VARSHNEYA	IV Year
61	PCE15CE059	KOMAL MAHESHWARI	IV Year
62	PCE15CE060	KRITIKA SHARMA	IV Year

FEEDBACK / ATTAINMENTS:

The overall feedback from the students was excellent. Participants has given positive remarks about session and wanted to have such more session on Leadership soft skills and Personality Development.

Content of the workshop is rated as:

- Excellent by 86.67% of participants
- Good by 10.25% of participants
- 0.62% say needs improvement
- 2.47% have not the responded Presentation of

Workshop is rated as:

- Excellent by 87.78% of participants
- Good by 12.22% of participants

Management/ Administration of the workshop is rated as:

- Excellent by 77.59% of participants
- Good by 18.7% of participants
- 3.7% say need improvement

Overall Workshop is rated as:

- Excellent by 79.26% of participants
- Good by 20.74% of participants

How could this workshop be improved?

- Workshop should be extended to more days.
- Focus should be on basic than advanced level.
- Performance and effectiveness can be improved by giving more time for practice sessions and to implement concepts.

Any other comments / suggestions

- We would like to have such more workshops in future.
- Language and fundamental can be enhanced in effective manner.