TECHNICAL PUBLICATION INCENTIVE SCHEME (Refer form E20)

The Management of Poornima College of Engineering is pleased to declare the "Technical Publications Incentive Scheme" for faculty members and others for the session 2021-22 and onward. Under this scheme the publications must be related to broad academic disciplines relevant to subjects being dealt with by the faculty member & **must include the name of Poornima College of Engineering with the author's name**. The details are given below:

1. **Author Category:** It is the category where the faculty of Poornima College of Engineering has effectively contributed in the research work resulting in the said publication as an author or supervisor or guide. They are further divided into following three categories:

   1.1) **As Supervisor or guide:** The faculty applying as Supervisor or guide must ensure that the student they are guiding must be from Poornima College of Engineering.

   1.2) **As Student or research scholar:** It must be mentioned in the affiliation of the paper that the author is a student or research scholar at Poornima College of Engineering.

   1.3) **As Author:** The publications must be related with broad academic disciplines related to respective qualification or specialization and must include the name of Poornima College of Engineering in the publication.

2. **Publication Category**

Publication Category	Incentive	T & C
2.1 Full Book		100% for 1st Edition & 30% for further Edition [Equally divided amongst all authors]
a) Published with SCI/ Scopus Series/ Journal Publication	20000	
b) Published in Int'l reputed publishers like McGraw Hill, Prentice Hall, Oxford University Press, and all other non SCI/ Scopus International Publishers	15000	
c) Published in Nationally reputed publishers like Tata-McGraw Hill, Prentice Hall of India, MacMillan India, Sage etc.	10000	
Note: There has to be a significant contribution in the revised edition and proof of such modification needs to be submitted.		

2.2 Chapters in Book [ISSN No. / ISBN No.]		
a) Published with SCI/ Scopus Series/ Journal Publication	15000	**60% for being 1st / Corresponding Author 40% for being co-author**
b) Published in Int'l reputed publishers like McGraw Hill, Prentice Hall, Oxford University Press	10000	
c) Published in Nationally reputed publishers like Tata-McGraw Hill, Prentice Hall of India, MacMillan India, Sage etc.	8000	

2.3 Publications	Amount Rs.	Authored Publications		Guided Publications	
		1st Author	Following Authors	PG/ PhD Scholar/ Single Author	Guide
High Quality Publication (Maximum Limit = INR 40000 per annum)					
a) SCI, SCI-E, SSCI-E SSCI, ABDC, & other Equivalent indexed Journal	20000		**40%** (if number of		**30%**
b) IEEE Transaction not covered in category a	18000				
c) E-SCI, E-SSCI, Scopus indexed journals not covered in a & b	15000				

Category	Amount				
d) IEEE, ACM, ELSEVIER, SPRINGER, EMERALD, EBSCO JOURNALS not covered in category a, b & c	12000	**60%**	co-authors are two or more than two then amount will be equally divided)	**70%**	(if number of guides are more than one then amount will be equally divided)
e) SCI/ SCOPUS indexed Conference Proceedings (IEEE, ACM, Elsevier, Springer & Others)	10000				
Average Quality Publication (Maximum Limit= Rs. 10000 per annum)					
f) International Conference organized outside India and not covered in category e	5000	**60%**	**40%** (if number of co-authors are more than two then amount will be equally divided)	**70%**	**30%** (if number of guides are more one than then amount will be equally divided)
g) UGC Approved Journals not covered in category a, b, c, d & e (as per latest valid List)	4000				
h) International Journals Published Abroad / International Conference in India	2000				
i) International Journals Published in India	1500				
j) National Journals	1000				
k) National Conference	750				
l) Professional Article in Int'l/ Nat'l Magazine/ Newspaper	500				
For Single Authored publication of any kind above, 100% incentive shall be given					

1. Criteria for Award of Technical Incentive –

1.1. Incentive will be given to eligible faculty members (including non-teaching staff), who have completed minimum 1 Year or 260 WD till July 31 of the corresponding year at Poornima College of Engineering and continue to work with Poornima College of Engineering as on date of award of incentive.

1.2. Employees (full time/ part time/ guest/ research fellow/ research assistant etc.) other than a regular faculty are not eligible for incentive under this scheme.

1.3. Calculation of the incentive: The incentive to be given to an applicant will be calculated by dividing the total incentive among all the authors as per above table (irrespective of the institutions of the authors) but the incentive will be given to faculty working in Poornima College of Engineering only.

1.4. Paper published by more than four authors will not be considered under this scheme. However, in case of high quality publications of category 2.3 (a,b,c,d,e), authors up to a maximum of five will be considered.

1.5. Paper guided by more than 2 supervisors or guides will not be considered under this scheme.

1.6. Maximum 2 papers will be considered from a single conference and journal of the same month. However, in case of category 2.3 (a,b,c,d,e), there is no such limit.

1.7. Applications under this scheme will be entertained through format E-20 only. (Each application would be examined separately; hence E 20 format should be unique for each claim).

1.8. Applications with all relevant information shall be entertained in July every year for publications during the previous session / year.

1.9. Incomplete or not properly filled E-20 formats will not be considered for incentives.

2. In order to claim the Incentives, the following documents must be submitted to the Office of Registrar along with completely filled format E20:

2.1. Copy of proof of the publication category i.e. 2.3 (a), 2.3 (b), 2.3 (c) etc.

2.2. Copy of notification of conference / seminar

2.3. Copy of e-mail communication submitting the draft copy of the paper

2.4. Copy of the acceptance mail communication

2.5. Copy of the reviewer's remarks (in case of reviewed journals)

    2.5.1. ISSN Number; Impact Factor (Thompson); Editorial Board; Name of Publisher & age of Journal (in case of journals); Evidence of participation (in case of conference / seminar)

2.6. Copy of Paper published in the proceedings of the journals/ conference / seminar.

2.7. Copy of Index page of journals/ conference / seminar proceedings.

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2.8. Copy of certificate of presentation in conference wherever applicable.

Each year, the application needs to be submitted to the **Office of Registrar** in the 1st week of August for the previous academic session. On receiving applications, the Head of Institute will constitute an expert committee within a fortnight for consideration of all applications for incentive for publications. The committee will submit a report with its comments on each application and recommendations for giving incentive strictly in accordance with directives laid down above. The Registrar will compile these reports recommendations and place them before the Head of Institution for approval. The Registrar will then send the finalized list to the Finance Department for release of incentive amounts to be presented to concerned faculty members in the faculty incentive program on 15th August every year. **In all matters related with this "Technical Publication Incentive Scheme", the decision of Management of Poornima College of Engineering would be final.**

<h1 style="text-align:center">CONSULTANCY & RESEARCH INCENTIVE SCHEME OF POORNIMA COLLEGE OF ENGINEERING (CRISP)</h1>

Applicable with effect from July 1, 2018

1. **Preamble**

    In the light of changing economic scenario, government policies and priorities of Poornima College of Engineering, the institute considers sponsored research and industrial consultancy projects as an important means for extending benefit of scientific research work at the institute to the sponsoring agencies broadening the experience base of the Institute community and as a tool for contributing to the country's and economic growth. Therefore, as a matter of policy, the institute encourages its faculty members to undertake research and consultancy work as a measure of scientific/ technical collaboration with outside agencies. Appropriate research and consultancy projects, in addition to providing much needed service to the government and industry, also benefit the concerned faculty members and the institute in several ways. They enrich the professional experience and knowledge of faculty members and thus make them better educators. Research and consultancy projects provide first-hand knowledge of the current problems of industry and the emerging area which is very helpful in tuning the curriculum the national needs. The faculty members get an opportunity to apply their ideas for finding out the solutions to the problems in emerging areas. Furthermore, the consultancy work also provides incentives for their contribution to all categories of staff.

2. **Categorization of Grants/ Projects**

    Category A: Government funded research projects – This type of research based project work that does not require existing institutional infrastructure but helps in creation of assets through government funded research projects and are based on the expertise of the consultant. The assignments under this category are of highly specialized nature and must be handled with utmost sincerity as they may have far reaching impact on academia as well as society. Thus, any compromise in the execution of such assignments may tarnish the image of the institution. Keeping this in view, it is mandatory to ensure that the concerned consultant possess proper academic qualifications and well established credentials in the area of the project.

    Category B: Design, development & infrastructure based consultancy – This type of Consultancy will involve use of the institution's computational facilities / software / hardware, testing of sample/ component/ product against a standard and other technical, physical infrastructure by the client. The institution will undertake testing jobs provided testing facilities and expertise are available in the institution itself. The consultant must undertake any consultancy assignment under this category only after ensuring that the machine/ equipment used for testing is duly calibrated and provide accurate results against a reference / standard. It is understood that the testing equipment will be used only by the consultant(s) and not by the client.

    Category C: Skill & knowledge based consultancy – This type of consultancy will NOT involve use of the institution's computational facilities / software / hardware but is based on the expertise of the consultant. Keeping this in view, it is mandatory to ensure that the concerned consultant possess proper academic qualifications and well established credentials in the area of consultancy.

3. Incentive Amount

Category	Incentive to the consultant / Principal investigator (i.e. the principal faculty)	Incentive to the supporting team members (faculty & staff)	Date of grant of incentive
A	8% of the total grant amount, but limited to a maximum of half of annual gross salary of consultant (to be given from resources of institution)	2% of the total grant amount (On sole discretion of the consultant / principal faculty & to be given from resources of institution)	After the completion of project & obtaining NOC from grant disbursing agency & auditing firm(s)
B	40% of the total project grant received (this also includes all types of taxes which are applied on complete project)	On sole discretion of the consultant / principal faculty	As & when grant is received
C	80% of the total project grant received (this also includes all types of taxes which are applied on complete project)	On sole discretion of the consultant / principal faculty	As & when grant is received

4. Important Points

4.1. **Individuals or Departments shall take up projects after obtaining NOC from the Director, Poornima College of Engineering**
Group via Head of Institution.

4.2. All funds in connection with above mentioned consultancy/ projects should be received in the name of the Institute only. The account will be maintained & controlled by the office of Director (Admin & Finance).

4.3. The time spent by a faculty/ consultant on such projects should not exceed one day per working week plus one day during weekends, thus a total of 52 man days during the calendar year.

4.4. Report(s) and data collected/ originated out of project will be the joint intellectual property of the sponsor, consultant & Poornima College of Engineering Group which can be used by the sponsor, consultant & institution for its own use only and cannot be disclosed to any other party without obtaining the NOC of sponsor, consultant & institution

4.5. The report of the project / consultancy will be kept by the consultant for a period of 03 years from the date of closure of the project and for routine testing from the date of issue of report.

4.6. If a prima-facie case of malpractice and/or misconduct is established by a fact finding committee against a staff member in connection with project(s), the Director (Admin & Finance), on the recommendation of Head of Institution may prohibit the concerned faculty / staff member to take part in any new project as consultant till such time that a final decision is taken by the appropriate authority in the matter. However, in such cases the concerned faculty/ staff member will be expected to complete his/her obligations in the on-going project(s) with which he/she is connected, in order that the on-going projects and obligations to the sponsor do not suffer.

4.7. All purchases under projects shall be made through the Purchase Manager, Poornima College of Engineering Group. In case of equipment which is to be carried outside, the same should be insured before they are taken out.

4.8. The faculty may engage student(s) of Poornima College of Engineering as student assistants for the project work

4.9. The most expeditious and convenient mode of travel should be used to minimize periods of absence from the Institute. Admissible DA or actual boarding & lodging expenses and expenses on local travel by taxi will be reimbursed against receipt.

5. Documents to maintain

Consultant faculty member through his team members will maintain:

5.1. Attendance Records of the Consultant(s), supporting staff etc. with man-hours spent during execution of project.

5.2. Inspection / Site Visit Register to record any site visit by the Consultant(s)... The suggestions rendered by the Consultant(s) during site visit along with remarks of the clients must be recorded. Further,

if any expert advice by an external expert is required during the Consultancy project, the same may also be recorded along with the remarks of the Consultant(s).

5.3. Salary / Payment Record of all payments made to Consultant(s), supporting staff etc.

5.4. Consumable and Non-Consumable Register for recording hire/purchase of all equipment, materials, all consumables, non-consumables items etc. and its utilization.

5.5. Travel Register to record details of all expenditure incurred on travel.

5.6. Log books and Warranty/Guarantee Record: Log books are used to record number of hours, laboratory equipment or hired or purchased equipment have been used. Besides, maintain warranty/guarantee certificates and also breakdown details of equipment.

5.7. Correspondence File to maintain record of correspondence.

5.8. Agreement/Contract File to maintain complete record of all agreements, contracts, drawings and other

Field										
Email address	shirishnagar@poornima.org	amolsaxena@poornima.org	sanjay.kumawat@poornima.or	sanjay.kumawat@poornima.or	drg.mathur@poornima.org	kalpit.jain@poornima.org	kalpit.jain@poornima.org	pooja.gupta@poornima.org	archika.jain@poornima.org	archika.jain@poornima.org
Enter your Full Name (Capital)	SHIRISH NAGAR	AMOL SAXENA	SANJAY KUMAW	SANJAY KUMAW	Dr. Garima	KALPIT JAIN	KALPIT JAIN	POOJA GUPTA	ARCHIKA JAIN	ARCHIKA JAIN
Choose Your Department	Engg(IT)	Engg(IT)	Engg (ME)	Engg (ME)	Engg (ECE)	Engg (ME)	Engg (ME)	Engg (Civil)	Engg (CSE)	Engg (CSE)
Your Date of Joining	1/18/2011	1/7/2006	10/1/2012	10/1/2012	1/10/2016	11/24/2019	11/24/2018	1/5/2019	9/13/2018	9/13/2018
Enter your Employee ID	1685	1114	3554	3554	4961	3156	3156	5978	5939	5939
Your Publication entry is for?	Conference	Conference	Conference	Conference	Book	Conference	Journal	Conference	Conference	Conference
Category of Publication	2.3 (k) Paper	2.3 (k) Paper	2.3 (k) Paper	2.3 (k) Paper	2.2 (a) Book	2.3 (k) Paper	2.3 (e) Paper Published	2.3 (e) Paper Published	2.3 (e) Paper	2.3 (e) Paper
Enter Full Name of Journal/Conference/Book Publisher	4 th National Level	Technovation-2021	4 th National Level	4 th National Level	The Institution of	Technovation	Springer	Two-Day (March 31, 2022 and	4th International	4th International
Enter Date of Journal Publication/Conference/Book Publication	1/21/2022	1/22/2022	1/21/2022	1/21/2022	4/15/2022	1/21/2022	11/11/2021	3/31/2022	4/28/2022	4/28/2022
Enter the Title of Publication	A Review of Movie Recomme	Managing and Analyzing	Cloud Manufacturing;	PIEZOELECTRICALLY	Analysis of Big Data in	Review on Plastic Injection	Application of Block Chain	AAC Blocks an Innovation	A Review Data Mining	Hybrid Layered Classification
Your Association in Your Publication	Guide	Guide	Guide	Guide	Guide	Guide	Ph D Scholar	Author	Author	Author
Total Authors Number	4 Authors	3 Authors	2 Authors	2 Authors	3 Authors	2 Authors	3 Authors	3 Authors	4 Authors	4 Authors
Please mention All Author's Names in the	Devendra Singh	Priyansh Jhalani	Sanjay Kumawat	Sanjay Kumawat	Sagar Mathore	Ashish Songwal	Kalpit Jain, Dr. Yashpal	Pooja Gupta	Archika Jain	Archika Jain
Your Author No. in the Author No.	4	3	1	1	2	2	1	1	1	1
Correct Category	2.3(k)	2.3(k)	2.3(k)	2.3(k)	2.2(a)	2.3(k)	2.3(e)	2.3(e)	2.3(e)	2.3(e)
Total authors	4	3	2	2	3	2	3	3	4	4
Applicant Serial No.	4	3	2	2	1	2	1	1	1	1
Applicant Category	Guide	Guide	Guide	Guide	Guide	Guide	PhD. Scholar	Author	Author	Author
Amount for the	750	750	750	750	15000	750	10000	10000	10000	10000
Amount to be Sanctioned	225	225	225	225	2250	225	7000	6000	6000	6000

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