



POORNIMA
COLLEGE OF ENGINEERING

An autonomous institution approved by RTU, AICTE & UGC • NAAC A+ Accredited



Women Grievance Committee

ISI-6, RIICO Institutional Area, Sitapura, Jaipur-302022 (Rajasthan)
• Phone: +91-9829255102, +91-9414728922 • E-mail: principal.pce@poornima.org
• Website: www.pce.poornima.org

Women Grievance Committee

S. No.	Contents	Page No.
1.	Notice of Formation of ICC for Session 2023-24	3
2.	Notice of Constitution of ICC for Session 2023-24	4


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Peernima College of Engineering
ISI-6, RIICO Institutional Area
Ghatapada, JAIPUR

Notice of Formation of ICC for Session 2023-24



POORNIMA
COLLEGE OF ENGINEERING

Promoted by Shanti Education Society, Affiliated to Rajasthan Technical University & Approved by AICTE

PCE/ICC/2022/248

Date: 19th July, 2022

Notice: Establishment of Internal Complaint Committee (ICC) at the College Level.

As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016, it is the responsibility of every Technical Institution to constitute an Internal Complaints Committee (ICC) with an inbuilt mechanism for gender sensitization against sexual harassment.

The ICC shall have the following composition:

S.No.	Name	Position	Category
1	Presiding Officer	Chairperson	Professor
2	Female Faculty member	Vice-Chairperson	Associate Professor
3	Two non-teaching employees	Member	Chief-Proctor and Outreach Member
4	Hostel Wardens	Member	Other senior faculty
5	Female Faculty Member	Member	Other senior faculty (All Departments)
6	Two students	Member	Captain and Vice-Captain

The Association in the Colleges will endeavor to resolve issues/ grievances relating to problems of students in the college locally.

The Chairperson and Vice-Chairperson are advised to go through the norms for the Association and do the necessary for the functioning of it as soon as possible.

Terms of Reference:

1. As per Supreme Court Orders
2. As per State Govt. orders
3. As per Section 4 All India Council for Technical Education Regulations, 2016

(Dr. Mahesh Bunde)
Director, PCE


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
131-0, RICO Institutional Area
Sitapura, JAIPUR



POORNIMA

COLLEGE OF ENGINEERING

INTER OFFICE MEMO

Dept.: ICC

From:- Director, PCE

To:- Director, Chairperson(ICC), Chief Proctor, Dean, All HOD's

Date:- 20/07/2023

Reference:- Constitution of ICC

Time : 10:00 AM

C.C.: Registrar, PCE & Chief Proctor, PCE

Dear Sir/Ma'am,

In continuation of previous committee formation, with reference to the circular number PR/ICC/2023/1065 regarding constitution of committee **Internal Complaint Committee (ICC)** has been formed for the **session 2023-24**.

Kindly find herewith the details of the committee composition as mentioned below:

S. No.	Name	Designation	Position	E-Mail Id
1	Dr. Rekha Nair	Professor	Chairperson	rekhanair@poornima.org
2	Dr. Sarveen Kaur Sachdeva	Associate Professor	Vice Chairperson	sarveen.sachdeva@poornima.org
3	Dr. Garima Mathur	Professor	Senior Member	drg.mathur@poornima.org
4	Mr. Amit Gupta	Chief Proctor	Member	chiefproctor.pce@poornima.org
5	Mr. Mayank Sharma	Deputy Head (Outreach)	Member	mayank.s@poornima.org
6	Dr. Shilpi Jain	Professor	Member	shilpi.jain@poornima.org
7	Dr. Meena Tekriwal	Associate Professor	Member	meenatekriwal@poornima.org
8	Ms. Reena Sharma	Assistant Professor	Member	reena.sharma@poornima.org
9	Ms. Kalpana Sharma	Assistant Professor	Member	kalpana@poornima.org
10	Ms. Shivani Jain	Assistant Professor	Member	shivani.jain@poornima.org
11	Ms. Tulsi Yadav	Warden, Girls Hostel	Member	tulsi.yadav@poornima.org
12	Ms. Nitu Singh	Warden, Girls Hostel	Member	nitul.singh@poornima.org
13	Mr. Mahesh Sharma	Warden, Boys Hostel	Member	maheshsharma@poornima.org
14	Ms. Pragya Shekhawat (Student)	Captain	Member	2022pcecepragya017@poornima.org
15	Ms. Vidhi Ramnani (Student)	Vice-captain	Member	2023pceecvidhi031@poornima.org

The committee shall meet at least once in a month, discuss and plan various activities. The minutes will be maintained by the Chairperson and will periodically discuss the plan with the Director and organize the activities.

This is for your kind information, reference & doing needful. Thanking you

(Dr. Mahesh Bundele)
Director, PCE

Dr. Mahesh Bundele
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
131-6, FIICO Institutional Area
Shapura, JAIPUR