



POORNIMA
COLLEGE OF ENGINEERING

An autonomous institution approved by RTU, AICTE & UGC • NAAC A+ Accredited



Effective Welfare Measures

ISI-6, RIICO Institutional Area, Sitapura, Jaipur-302022 (Rajasthan)
• Phone: +91-9829255102, +91-9414728922 • E-mail: principal.pce@poornima.org
• Website: www.pce.poornima.org


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director

Poornima College of Engineering
ISI-6, RIICO Institutional Area
Sitapura, JAIPUR

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Proof of Effective Welfare Measures (Sample)

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Dr. Mahesh Bunde
 B.E., M.E., Ph.D.
 Director

Poonima College of Engineering
 ISO-9001:2015 Institutional Area
 Sitapura, JAIPUR

Annual Faculty & Staff *Excursion*


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director

Poonima College of Engineering
ISI-0, RICO Institutional Area
Sisapura, JAIPUR

mail.google.com/mail/u/0/?tab=rm&ogbl#advanced-search/from=meenakshi.m%40poornima.edu.in&subset=all&within=1d&sizeoperator=s_sl&sizeunit=s_smb&query=from%3...

from:(meenakshi.m@poornima.edu.in)

Active

POORNIMA GROUP

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ADMISSIONS

AICTE

Dear Poornima Family Members,

I'm sure that you are equally thrilled and in anticipation about this year's annual retreat to Bhanwar Singh Palace, Pushkar on 7th and 8th October 2023.

Lets celebrate our institution's achievements of the last two years as we get together to celebrate the incredible efforts and commitment put in by you.

I assure that it will be a gala event with loads of activities and a surprise for you. Surprise will be revealed only upon arrival.

To confirm participation, kindly fill the following google form anyhow before 20th September 2023 - <https://forms.gle/Tn9d3Dzs8NxcDqj2Z>

Child below 5 year can be taken along.

Best Regards
Meenakshi Malav
Director, Admissions

AWARDED WITH

Scholarship Worth **13.08 Cr.**
in the Last 3 Academic Sessions

Rahul Singhi <rahulsinghi@poornima.org>
to Poornima, Poornima

Sat, 9 Sept 2023, 17:04

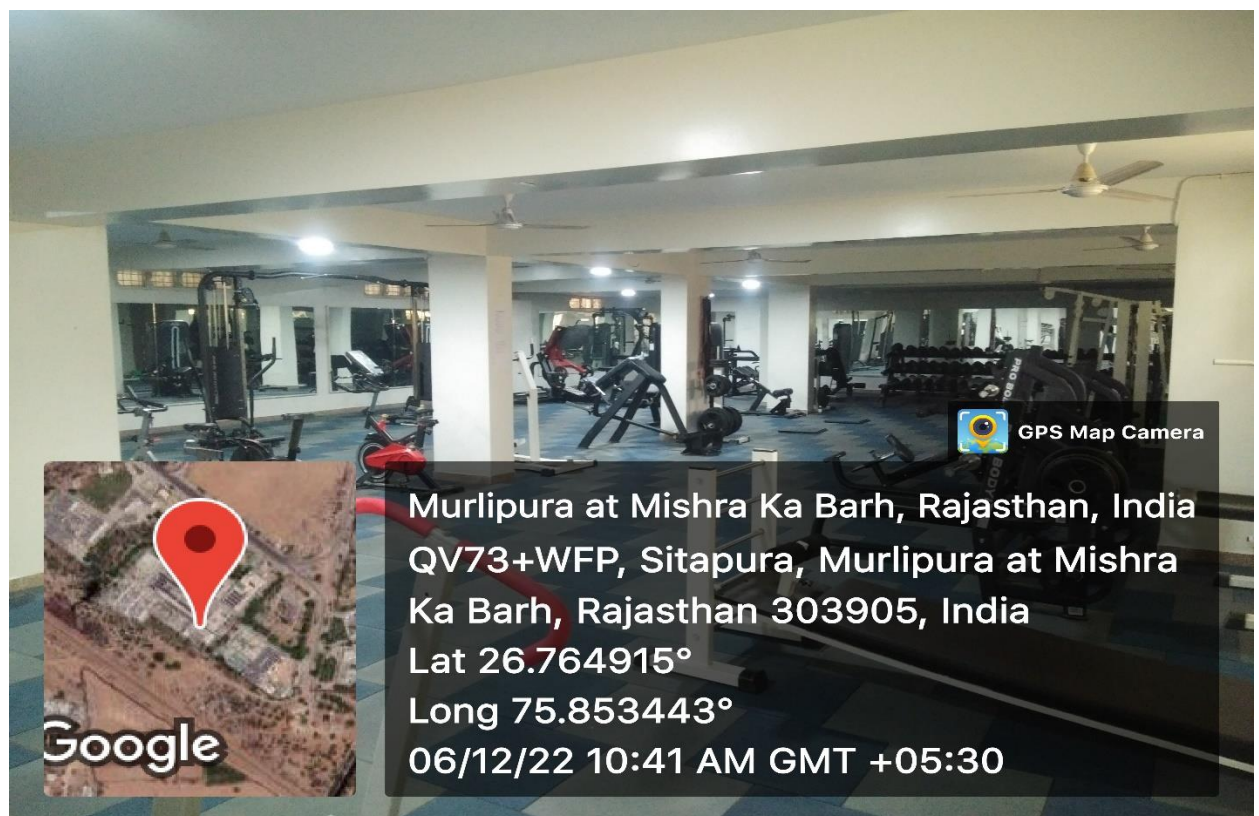
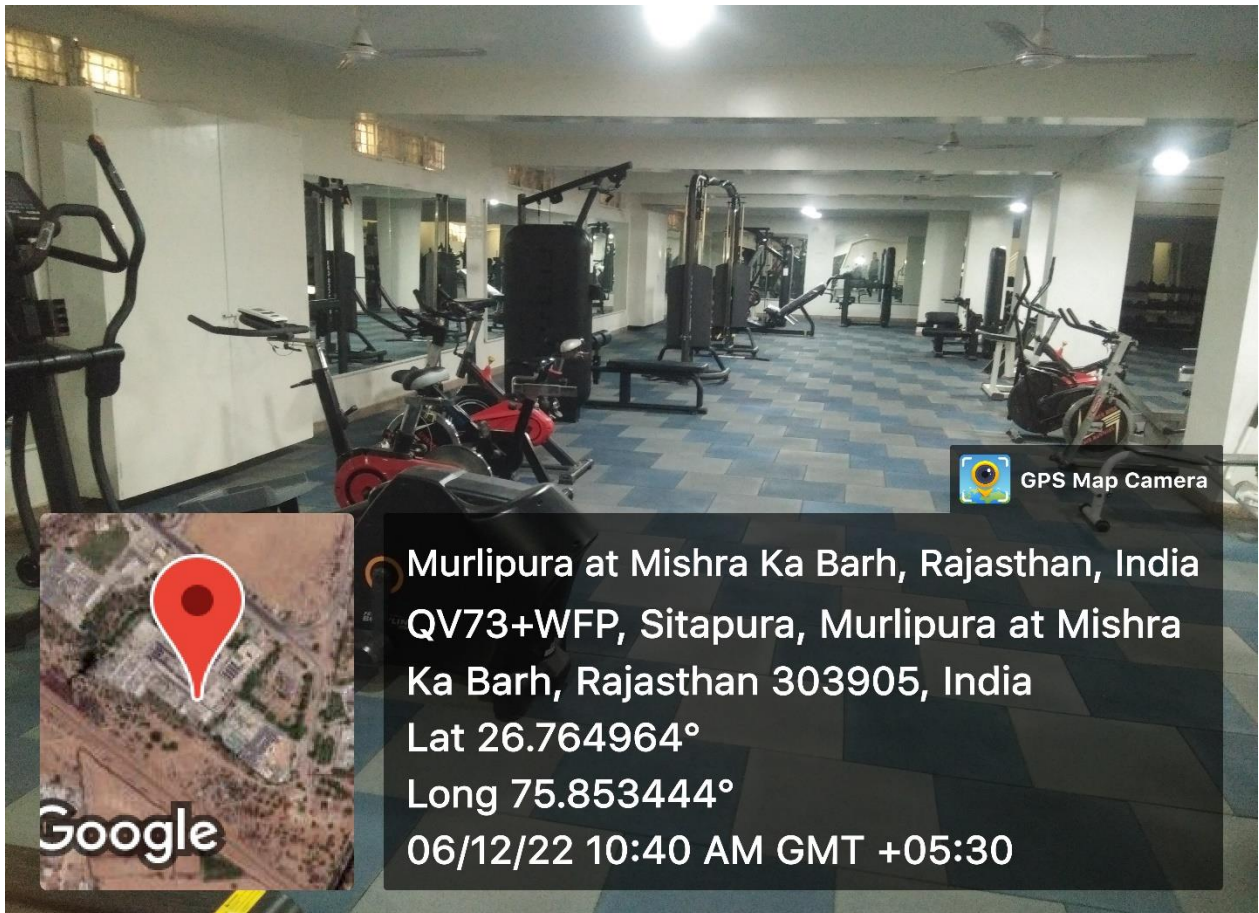


Dr. Mahesh Bunde
Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
131-0, FIICO Institutional Area
Ghatapada, JAIPUR

Gym Facility- Facility **within Campus**


Dr. Mahesh Bundele
B.E., M.E., Ph.D.
Director

Poonima College of Engineering
ISI-0, RICO Institutional Area
Sitapura, JAIPUR



Subsidized Faculty/ Staff Accommodation - Facility within Campus



POORNIMA

COLLEGE OF ENGINEERING

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CHARGES FOR RESIDENTIAL SERVICES

This is to inform all faculty and staff residents of Poornima Group that following charges will be applied for respective services with effect from Friday, July 1, 2022

Services	Category / Salary Range	Per month Charges (in INR)
Fixed Common Maintenance Charges	Gross Salary INR 0 to INR 25000	250
	Gross Salary INR 25001 to INR 50000	500
	Gross Salary more than INR 50000	750
Minimum Electricity Charges	Gross Salary INR 0 to INR 25000	250
	Gross Salary INR 25001 to INR 50000	500
	Gross Salary more than INR 50000	750
Accommodation Rental	Single occupancy room with common bathroom	1000
	Single occupancy room with attached bathroom	2000
	Double occupancy room with common bathroom	750 Per person
	Double occupancy room with attached bathroom	1500 Per person
	2 BHK family apartment	2000
Mess Charges Category	Fixed	4000
	Coupon	Coupon

Note: -

1. All **Grade 4** staff like Attendants, Drivers, Security guard, Mess staff residing in Poornima Campuses and part of residential services is exempted to pay any of the above charges.
2. All staff other than the Grade 4 staff who are part of residential services will be required to pay the fixed common maintenance charges and electricity charges (minimum or as per actual whichever is higher).
3. All faculty and staff other than the above two categories will be required to pay the fixed common maintenance charges, electricity charges (minimum or as per actual whichever is higher), accommodation rental and applicable mess charges.
4. The list of all such faculty and staff will be created and maintained by respective registrar with the help of Mr. Ashwini Lata, Director (Student Welfare).


(Dr. Mahesh Bunde)
Director

Subsidize Transport **Facility- As Per the** **Policy**


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director

Poonima College of Engineering
ISI-0, RICO Institutional Area
Sitapura, JAIPUR



POORNIMA

COLLEGE OF ENGINEERING

E8

APPLICATION FORM FOR TRANSPORT FACILITY FOR EMPLOYEES

Name Dr. Peeyush Vats Designation Professor

Department MECTst Year Campus PCE

Pickup Point NRI Route No. _____ Registration Charges (Rs. 100)

1. Father's / Husband's Name: Shri Devendra Vats

2. Present Address: C-625, Sainik Vihar

Near Nangla Tashi Kanher Khara

Meerut - 250001



Mobile No.: 9829745834 E-mail ID: peeyushvats @poornima.org

I Peeyush Vats S/o / D/o / W/o / Sh. Devendra Vats do hereby undertake to abide by the rules and regulations framed by the Poornima Management from time to time (given overleaf) for availing transport facility during the session 2022-23 I shall continue to avail this facility during the whole session. In case I decide to discontinue, I shall not claim any refund of charges.

Date 5-7-2022

Signature of employee

UNDERTAKING BY FACULTY / STAFF MEMBER

I Peeyush Vats do hereby undertake that I am availing transport facility provided by the Poornima Management at my own risk. In case of any mishap / accident or any damage / loss of life due to accident, Poornima Management shall not be held responsible.

Date 5-7-2022

Place Jaipur

Signature of Employee



APPLICATION FORM FOR TRANSPORT FACILITY FOR EMPLOYEES

RULES TO BE FOLLOWED BY TRANSPORT FACILITY USER ENROLLED FROM 1ST JULY 20....

1. Pickup points / boarding point and routes would be decided by the Poornima Management, every one is required to board the bus from these points only.
2. No facility of transport vehicle would be provided by the Poornima Management on holidays.
3. It is not necessary for the Poornima Management to provide transport facility to the persons missing the bus for any reason.
4. It is also advised to all members that pickup time from every point is fixed and transport vehicle would not wait on pickup point.
5. No deviation in prescribed route is allowed.
6. The Poornima Management is not responsible for any kind of theft / loss of property during traveling in bus.
7. In case of brake down of the bus, no charges against conveyance would be provided. Every one is required to reach their destination by their own arrangements.
8. No one would be compensated for the distance covered by him for boarding the bus.
9. For keeping travel time at minimum level, it is also notified that Poornima Management may avoid routes with railway crossing or heavy traffic areas. Every person affected, required to arrange his/her own way to board the bus from other pickup point.
10. Every person joining transport facility is advised to travel only in prescribed buses for their routes; they are not allowed to switch over to other route buses (student buses) with out prior written permission.
11. The boarding is entirely at risk of the person boarding. The Poornima Management does not treat any type of responsibility to compensation in any nature whatsoever.
12. No boarding will be allowed without transport card.
13. When bus is not plying on road due to Sunday / holiday / vacation, the Poornima Management is not liable to provide alternative transport arrangement even if he / she is to attend college. He / she will have to make his / her own arrangement for reaching on duty place.
14. In case of any emergency contact bus in-charge / transport in-charge.
15. For Efficient Planning & optimizations of the working of transport department, all faculty & staff members are required to fill the transport form on the day of joining/reporting or within a week of start of new session whichever is earlier with a nominal fee of Rs. 100/- per year. In case anybody fails to fill the form within one week of start of new session, a penalty of Rs. 400/- will be levied making a total of Rs 500/- as transport charges per year.

Please Note : The amount shall be deducted from your salaried account only.

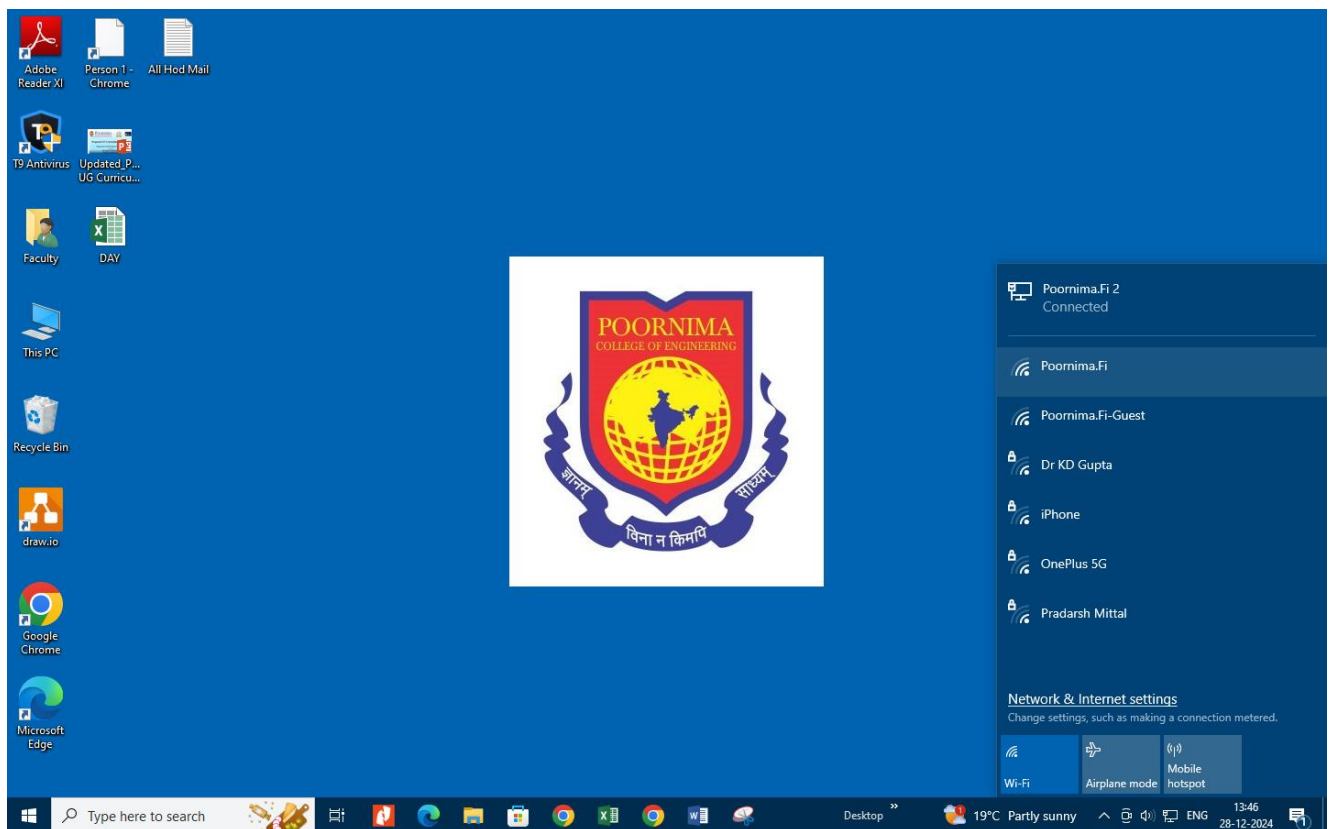
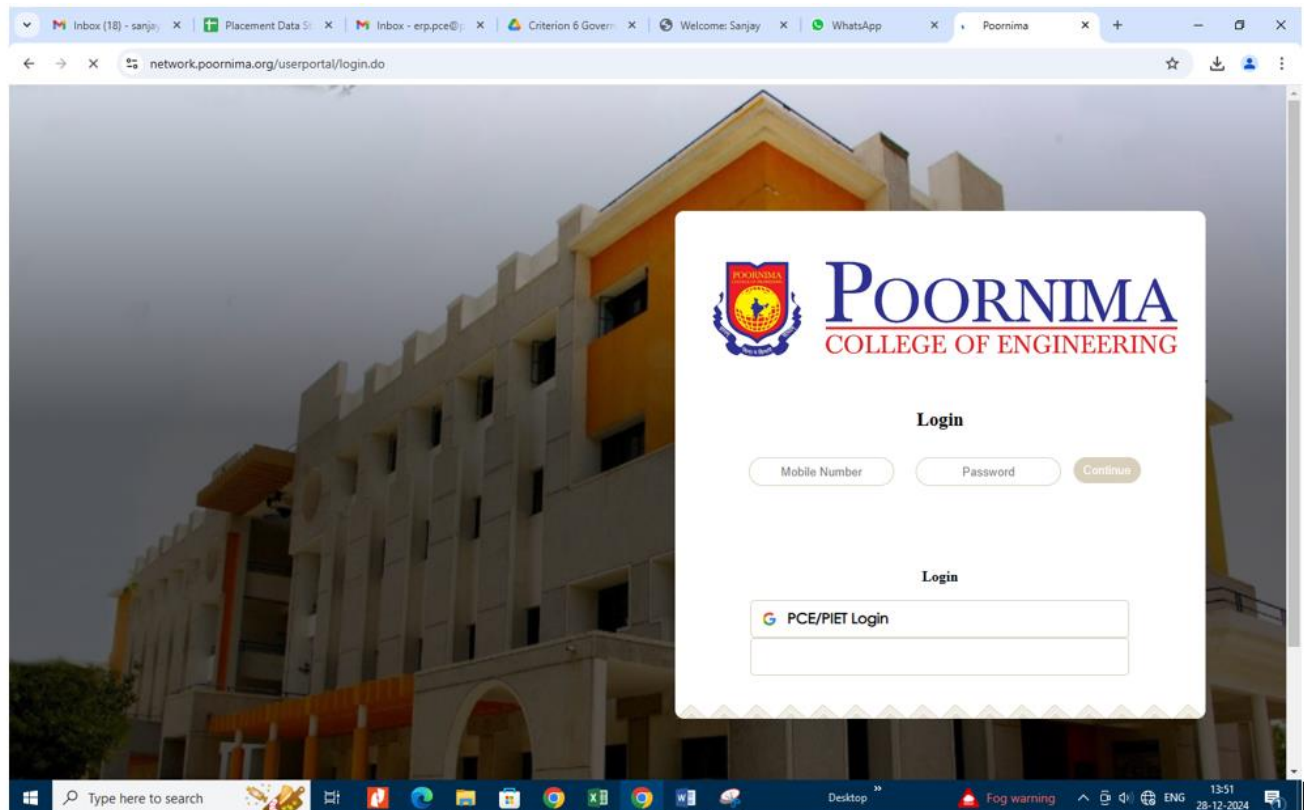
I have read and understood the above rules promise to abide by the same.

Signature & Name of Employee

Free Internet and Wi-Fi **Facility**


Dr. Mahesh Bundele
B.E., M.E., Ph.D.
Director

Poonima College of Engineering
ISI-0, RICO Institutional Area
Sitapura, JAIPUR




Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
131-0, FIICO Institutional Area
Ghatapada, JAIPUR

Free Uniform Scheme- **Every Year**

from:(chiefproctor.pce@poornima.org) uniform

Active

POORNIMA GROUP

16 of 47

Uniform vendor availability



Chief Proctor PCE <chiefproctor.pce@poornima.org>
to PCE, PCE

Fri, 1 Dec 2023, 14:33

Dear All,

Please note the **Uniform Vendor** will be available for **Uniform** related issues.
Tomorrow (Saturday) (02/12/2023).

Time: 12:00 Noon to 02:00 PM at Room Number 2B08 (Academic Block -II).

With Best Regards,

Amit Gupta
Chief Proctor,
Poornima College of Engineering
Mob. No.- 9001893265

IMPECCABLE PLACEMENTS

KETA GUPTA
 HARDIK KHANCHANDANI
 KIRAN GABA

RAJKUMAR MISHRA
 RAJ KISHOR

Highest Package
33LPA

Average Package
5.3LPA

20+ Students placed at ₹10 LPA & above

POORNIMA GROUP
Empowering Excellence Together



Chief Proctor PCE <chiefproctor.pce@poornima.org>
to PCE, PCE

Tue, 12 Dec 2023, 10:53

from:(chiefproctor.pce@poornima.org) uniform

Active

POORNIMA GROUP

22 of 47

List of Faculty Uniform for Distribution



Chief Proctor PCE <chiefproctor.pce@poornima.org>
to PCE

Thu, 10 Aug 2023, 08:29

Dear All,

As per the Following list Faculty **Uniforms** are available for Distribution,
Please check your name in the list, and collect it from the office of Chief Proctor.

PCE FACULTY STAFF UNIFORM LIST-4					
DATE-24/07/2023					
C.NO.	S.NO.	ID	NAME	BRANCH/O.NO.	SHIRT/PANT
302	1	7231	ADHISHIEK PARASAR	CSMT	1 2-SHIRT/2-PANT
303	2	7271	DEVENDRA NATH PATHAK	CSMT	21 2-SHIRT/2-PANT
304	3	6961	GAURAV SHARMA	CSMT	27 2-SHIRT/2-PANT
305	4	7311	KRISHAN KUTAR SHARMA	ADM.	43 2-SHIRT/2-PANT
306	5	1261	MANOJ SHARMA	ME	51 2-SHIRT/2-PANT
307	6	1267	PANKAJ DHEMLA	ADM.	68 2-SHIRT/2-PANT
308	7	1447	RAJKUMAR SHARMA	ADM.	89 2-SHIRT/2-PANT
309	8	1498	RAM MURARI SHARMA	ME	82 2-SHIRT/2-PANT
310	9	3534	RAGANAND SHARMA	ECN	53 2-SHIRT/2-PANT
311	10	7394	RAVI SHARMA	ME	66 2-SHIRT/2-PANT
312	11	1851	SUNIL GOSWAMI	ADM.	106 2-SHIRT/2-PANT
313	12	1819	SURESH K.R. LOHAR	ECN	112 2-SHIRT/2-PANT
314	13	2312	MAHESH K.R. SHARMA	HOSTEL	128 2-SHIRT/2-PANT

PCE MESS STAFF UNIFORM LIST-3					
DATE-24/07/2023					
C.NO.	S.NO.		NAME	BRANCH/O.NO.	T-SHIRT/PANT
62	1		CHENDRASHEKHAR	PCE	201 2-T-SHIRT/2-PANT
63	2		HARI SINGH	PCE	207 2-T-SHIRT/2-PANT
64	3		NARENDRA SINGH	PCE	217 2-T-SHIRT/2-PANT
65	4		RAKESH KUMAR	PCE	221 2-T-SHIRT/2-PANT
66	5		TARU SINGH	PCE	225 2-T-SHIRT/2-PANT
67	6		TEJPAL SINGH	PCE	226 2-T-SHIRT/2-PANT
68	7		VIRENDRA SINGH	PCE	306 2-T-SHIRT/2-PANT
69	8		PRAVEEN SINGH	PCE	307 2-T-SHIRT/2-PANT

PCE GUARD STAFF UNIFORM LIST-2					
DATE-24/07/2023					
C.NO.	S.NO.		NAME	COLL. O.NO.	SHIRT/PANT
27	1		NIHAL SINGH	PCE	6 2-SHIRT/2-PANT
28	2		MUKESH GURJAR	PCE	41 2-SHIRT/2-PANT
29	3		SRIRAMCHAND MEENA	PCE	42 2-SHIRT/2-PANT

Fee waiver Scheme- As **Per the Policy**

POORNIMA COLLEGE OF ENGINEERING

APPLICATION FOR GRANT OF SCHOLARSHIP

Date: 11/2/2019

Dear Sir,

In terms of provision of Finance Division Circular No 05 dated 01/03/2012, I am applying to take benefit of Scholarship and/or Waiver of College Caution Money as per rules. My information is as under:

S.	Particulars	Submission															
1	Name of Student	Bhavika Chauhan															
2	Name of Father	Vivak Chauhan															
3	Name of College/University	PCE															
4	Registration Number	PCE18CS041															
5	Whether any back paper till last result	Yes/No NO															
6	Relationship with Staff Member	Brother's daughter															
7	Date of Joining (PGC/PU)	17/01/2017															
8	Details of Fees Paid	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Campus</th> <th style="width: 15%;">CCM</th> <th style="width: 15%;">Hostel</th> <th style="width: 15%;">HCM</th> <th style="width: 35%;">Transport</th> </tr> </thead> <tbody> <tr> <td>PCE</td> <td>7500</td> <td>86,000</td> <td>7500</td> <td>X</td> </tr> <tr> <td>Any Other</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Campus	CCM	Hostel	HCM	Transport	PCE	7500	86,000	7500	X	Any Other				
Campus	CCM	Hostel	HCM	Transport													
PCE	7500	86,000	7500	X													
Any Other																	
9	Fees not deposited so far/still due	Rs _____/=															
10	Scholarship Claim	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Fees</th> <th style="width: 33%;">CCM</th> <th style="width: 34%;">Total</th> </tr> </thead> <tbody> <tr> <td>-</td> <td>-</td> <td>10,000</td> </tr> </tbody> </table>	Fees	CCM	Total	-	-	10,000									
Fees	CCM	Total															
-	-	10,000															

I undertake to **REFUND FULL SCHOLARSHIP**, if I am otherwise found ineligible to avail facility under any provision of the Scheme. I also confirm that none of my family members are taking any benefit of this scheme including exemption to deposit college Caution Money by Staff Member.

Signature of Employee: [Signature] Designation: Asst. Prof.

Name of Employee: DEEPIKA CHAUHAN Employee No. 1810

Recommendations of HOD/Reporting Officer Recommended & forwarded to Campus Director, PCE <u>Umesh</u> <u>11-2-19</u>	Recommendations of Campus Director <u>[Signature]</u> Director
Final Processing at HR Department Poornima College of Engineering ISI-6, RIICO Institutional Area Sitapura, Jaipur (Raj.)-302022	


Dr. Mahesh Bunde
 B.E., M.E., Ph.D.
 Director

Poornima College of Engineering
 ISI-6, RIICO Institutional Area
 Sitapura, JAIPUR

ICC Internal complain
Committee (Women
Welfare Cell)



POORNIMA COLLEGE OF ENGINEERING

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CELEBRATIONS

CHIEF GUEST



Prof. (Dr.) Alpana Kateja
Vice Chancellor
University of Rajasthan

International Women's Day

FRIDAY, March 08, 2024

Time: 10:00 AM to 11:30 AM



Dr. Rahul Singhi
Director, Poornima Group



Dr. Mahesh M. Bunde
Director & Principal, PCE, Jaipur



Dr. Pankaj Dhemla
Vice Principal, PCE, Jaipur



Dr. Garima Mathur
Prof. & Head, ECE, PCE

Organized by

Dept. of Electronics & Communication Engg.
Poornima College of Engineering

In Association with



RSVP

Dr. Garima Mathur
HOD, EC, PCE

✉ : drg.mathur@poornima.org • ☎ : +91-9829393517



POORNIMA COLLEGE OF ENGINEERING



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A HEALTH SESSION IS
BEING CONDUCTED ON

OVARIAN TERATOMA



OUR SPEAKERS



Dr. Yogeshwari Gupta
Principle, Professor and HOD
Swasthya Kalyan Homeopathic
College



Dr. Samridhi Sharma
Indian YouTuber, Public
speaker, Influencer



Dr. Ankita Sharma
Resident doctor,
Swasthya Kalyan



Dr. Kanak Chaudhary
M.D. in organon of
medicine, Swasthya kalyan


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director

Poornima College of Engineering
131-0, RICO Institutional Area
Silapura, JAIPUR

Employees Provident Fund (PF) - As Per the Policy

Modify Basic Details x

Secure | https://unifiedportal-mem.epfindia.gov.in/memberinterface/modifyBasicDetails/loadMemberDetails?_HDIV_STATE_=20-0-81738C09B933A65FC9AB424E49148478

 **EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA**
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : 1001 7055 8723 /Mr. JAGDISH MEENA [A](#) [A](#) [A](#) [Logout](#)

Home View Manage Account Online Services

Changes requested saved successfully.

Pending requests

Ref. No.	Establishment Name	Details			Present Status	Action
		Entity	Available Details	Changes Requested		
1 RJRAJ00133470000000170_278	POORNIMA COLLEGE OF ENGINEERING	AADHAAR	--	787508117468	Pending at employer	+
		Name	JAGDISH MEENA	JAGDISH PRASAD MEENA		

Page 1 of 1


Contact Us FAQs

©2015. Powered by EPFO Mon 12, Mar 2018 (PV 1.2.19)

Windows Taskbar: 12:53 PM 3/14/2018

EPFO For Employees x Modify Basic Details x

Secure | https://unifiedportal-mem.epfindia.gov.in/memberinterface/modifyBasicDetails/loadMemberDetails?_HDIV_STATE_=20-0-43905DACB9E4B608EF1062495A9C2465

 **EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA**
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

UAN : 1004 3450 0574 /Mr. SANJAY C KUMAWAT [A](#) [A](#) [A](#) [Logout](#)

Home View Manage Account Online Services

Changes requested saved successfully.

Pending requests

Ref. No.	Establishment Name	Details			Present Status	Action
		Entity	Available Details	Changes Requested		
1 RJRAJ00133470000000500_269	POORNIMA COLLEGE OF ENGINEERING	AADHAAR	--	342425519516	Pending at employer	+
		Name	SANJAY C KUMAWAT	SANJAY KUMAWAT		

Page 1 of 1

Contact Us FAQs

©2015. Powered by EPFO Fri 09, Mar 2018 (PV 1.2.18)

Windows Taskbar: 2:12 AM 3/10/2018


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
131-0, FIICO Institutional Area
Silapura, JAIPUR

***Gift to Employee Getting
Married- As Per the
Policy***

POORNIMA COLLEGE OF ENGINEERING, JAIPUR (1229)

INTER OFFICE MEMO

Department : Registrar Office

Date: 01/12/2023

To : Assistant Director, Finance, PG

From : Registrar

CC:

CC:

Subject: **Regarding marriage gift – Dr. Siddharth (5767)**

Dear Sir,

One of our staff **Dr. Siddharth (5767)** an Associate Professor in Civil Engineering Department of Poornima College of Engineering, Jaipur. He joined the college on 08th September 2022.

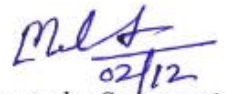
I inform you of his marriage on 09.12.2023. According to college policy, a gift provided by the college to our family members when he / she gets married.

Please do a marriage payment of Rs. 5100/-. The application and marriage card are attached for your reference.

Kindly do the needful.

Enclosed:

1. Marriage Card

for 
02/12
Dr. Devendra Somwanshi
Registrar, PCE


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director

Poornima College of Engineering
ISI-0, FIICO Institutional Area
Sitapura, JAIPUR

POORNIMA COLLEGE OF ENGINEERING, JAIPUR (1229)
INTER OFFICE MEMO

Department : Registrar Office

Date: 01/12/2023

To : Assistant Director, Finance, PG

From : Registrar

CC:

CC:

Subject: **Regarding marriage gift – Subhash Chand Sain (2834)**

Dear Sir,

One of our staff Mr. **Subhash Chand Sain (2834)** an Office Executive in Admission Cell of Poornima College of Engineering, Jaipur. He joined the college on 17th June 2022.

I inform you of his marriage on 29.11.2023. According to college policy, a gift provided by the college to our family members when he / she gets married.

Please do a marriage payment of Rs. 5100/-. The application and marriage card are attached for your reference.

Kindly do the needful.

Enclosed:

1. Marriage Card


for Dr. Devendra Somwanshi
Registrar, PCE


Dr. Mahesh Bundele
B.E., M.E., Ph.D.
Director

Poornima College of Engineering
ISI-0, FIICO Institutional Area
Sitapura, JAIPUR

Sponsorship for Higher Studies- As Per the Policy



POORNIMA

COLLEGE OF ENGINEERING

Promoted by Shanti Education Society, Affiliated to Rajasthan Technical University & Approved by AICTE

PCE/ADMN/DO/2023-24/0116

Date: 22/09/2023

NO OBJECTION CERTIFICATE

The undersigned is pleased to permit **Ms. Priya Shekhawat** who has been working in this organization from the last 5 Months and is presently holding the position of **Assistant Professor** for pursuing **Part Time Ph.D. Programme** at **Poornima University, Jaipur** in the **School of Computer Science**.

Her conduct and character is good. We are ready to release her during course work as per Poornima University, Jaipur time-table. We understand that the minimum duration for part time Ph.D. is expected to be 3 years including the course work of one semester.

Place: Jaipur


(Dr. Mahesh Bunde)
Principal & Director
Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
ISI-6, RICO Institutional Area
Jaipur, JAIPUR


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
ISI-6, RICO Institutional Area
Jaipur, JAIPUR



POORNIMA

COLLEGE OF ENGINEERING

Promoted by Shanti Education Society, Affiliated to Rajasthan Technical University & Approved by AICTE

PCE/ADMN/DO/2023-24/0045

Date: 04/08/2023

NO OBJECTION CERTIFICATE

The undersigned is pleased to relive **Mr. Suchit Bhai Patel** who is working in this organization from **01st September, 2022** and is presently holding the rank/position of **Assistant Professor** for pursuing the full time PhD programme (course) at BITS Pilani, Hyderabad in the Department of **CS&IT**.

His possess good moral and character.

Place: Jaipur

Date: August 04th, 2023

Signature of Head of the Institution/
Organization with Seal

Dr. Mahesh Bunde

B.E., M.E., Ph.D.

Director

Poornima College of Engineering
ISI-6, PICO Institutional Area
JAIPUR

Name : **Dr. Mahesh Bunde**

Designation : **Principal & Director**

Dr. Mahesh Bunde

B.E., M.E., Ph.D.

Director

Poornima College of Engineering
ISI-6, PICO Institutional Area
Jaipur, JAIPUR

Financial support-
participation in FDP,
Conference - As per the
Policy



POORNIMA

COLLEGE OF ENGINEERING

E18

B : APPLICATION FOR REIMBURSEMENT

Reference: Revised Guideline for participation in conference/ seminar/ workshop/ trainings/ symposia etc. by faculty & staff of constituent institutions of Poornima Foundation

Session: 20²³ - 20²⁴

Semester: ☒ ODD ☐ EVEN

Name of Employee: Pankaj Dhemle 4 Digit Employee ID: _____

Designation: Vice Principal Previous Appraisal Grade: _____

Campus: PCE Department: Administration Mobile number: 9829261155

Poornima Email ID: Vice.principal.pce@poornima.org Activity participating in: International Conference

Organizing Institution: PCE & VITM Shah Alam Department: _____

Address: HOTEL PEADANA - KUALALUMPUR

Pin: _____ Dates: From Nov-30 to 5 DEC 2023

Category - ☐ A: Skill & Knowledge Enhancement ☒ B: Technical

Participated for ☐ 1st time / ☐ > one time in a session

Documents to be attached: 1. Form E-18A along with Program Brochure, Copy of notification of activity & Copy of E-Mail communications (acceptance / invitation); 2. Original receipt towards payment of registration fee; 3. Copy of certificates; 4. Original travel tickets

Hardcopy of report submitted to Reporting Officer	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	 Date, Name & Signature (within 5 working days)
Soft copy of report, certificate, paper & photographs of participation emailed on pic@poornima.org with CC to reporting officer	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	 Date, Name & Signature (within 10 working days)
Recommended for reimbursement by Reviewing Officer	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO For Amount <u>50,000</u>	 Date, Name & Signature (within 10 working days)
All documents checked & verified by Registrar	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Amount to be Reimbursed (Double check category & grant)	 Date, Name & Signature (within 12 working days)
Approved for reimbursement by Chief Finance & Accounts Officer (Sh. GR Kothari)	Amount _____	 Date, Name & Signature (within 15 working days)

Dr. Mahesh Bunde
B.E., M.E., Ph.D.

Director

Poornima College of Engineering
131-0, RUICO Institutional Area
Silapora, JAIPUR



POORNIMA

COLLEGE OF ENGINEERING

E18

A : APPLICATION FOR PARTICIPATION

Reference: Revised Guideline for participation in conference/ seminar/ workshop/ trainings/ symposia etc. by faculty & staff of constituent institutions of Poornima Foundation

Session: 2023-2024

Semester: ☒ ODD ☐ EVEN

Name of Employee: Dr. Garima Mathur

4 Digit Employee ID: 4961

Designation: Head & Professor

Previous Appraisal Grade:

Campus: PCE

Department: ECE

Mobile number: 4961

Poornima Email ID: dr.g.mathur@poornima

Activity participating in: Organizing Committee in

Organizing Institution: Vigyan Bharati Raj Department: Anglo College Jaipur

Address: Arya College of Engg., Kukas, Jaipur

Pin: 302028 Dates: From 21-10-23 to 21-10-23

Category - ☐ A: Skill & Knowledge Enhancement

☒ B: Technical

Participating for ☐ 1st time / ☐ > one time in a session

Justification for participation explaining relevance to self, department and institution

Organizing Committee 'Contribution of Scientist & Scientific Institutions in Indian freedom Struggle'
Prof. S.N. Bose in Project Exhibition, Poster making & Quiz Competition - around 100+ teams participated from all over India

Documents to be attached: 1. Program Brochure; 2. Copy of notification of activity; 3. Copy of E-Mail communications (acceptance/ invitation)

Recommended by Reporting Officer	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Under Category (Ex. A.1, B.2)	 (Dr. Pankaj Dhemla) Date, Name & Signature
Recommended by Reviewing Officer	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, Category: <u>---</u> Amount: <u>---</u>	 (Dr. Mahesh Bunde) Date, Name & Signature
Approval by Registrar/ CF & AO	<input type="checkbox"/> YES <input type="checkbox"/> NO For Maximum Amount <u>NA</u> (As per category & grade)	 (Dr. Dhemla) Date, Name & Signature

Study Leave (SL) - As *Per the Policy*


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director

Poonima College of Engineering
ISI-0, RICO Institutional Area
Sisapura, JAIPUR



POORNIMA E2B

COLLEGE OF ENGINEERING

Affiliated to RTU, Kota • Approved by AICTE & UGC under 2(f) • Accredited by NBA

Permission for 5 days Study Leave

Name: Pannuji Kumar Date: 21-11-2022
Department: Electronics Last Qualification: M.E. Emp. ID: 6872
Qualification for which permission is required: Ph.D. (Vivo-Voc) Year of Passing: 2016
Date of Commencement: 22-11-2022 Duration of Course: 27/11/2022 (05 days)
Mode of Education (full time / part time): F.T.
Name of Institution: Poojab Sngg. College Chandigarh City: Chandigarh

Any other request for permission of study leave:

leave requested from 22/11/2022 to 27/11/2022
— Post-phd work (24-26) (05-days)
Nov, 2022

Pannuji Kumar
Signature of Applicant

forwarded for approval.

[Signature]

Remarks, Name & Signature of HOD/ Dean as recommending authority

Remarks & Signature of Approval by Campus Director

[Signature]

Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director

Poornima College of Engineering
ISO-9001:2015 Institutional Area
Sikar, JAIPUR

To

Dr. Mahesh Bunde

Director & Principal

Poornima College of Engineering

Jaipur

Subject: Regarding study leave for Advance admission to PHD Program 2022-23 under QIP Scheme at MNIT, Jaipur leading to final admission in 2023-24.

Respected Sir,

I am pleased to inform you that I have been selected for the Pre-PhD program in the EE Department of MNIT Jaipur. My advanced PhD program requires me to attend MNIT for a preparatory work period of 60 days between 1.11.2022 and 30.12.2022, to finalize the plan of supervision for research. However, from January 01, 2023, I will rejoin the PCE.

My full-time admission for PHD program will begin in July 2023. I have already received NOC from the College regarding my sponsored seat in QIP PHD program.

I will handover subjects & lab documents to the department head before leaving for study leave. It is requested to approve my leave from the period of 01.11.2022 and 30.12.2022.

Thanking you sir

DA:

1. Offer letter from MNIT
2. Result Mail copy from CEP Office, IIT Kharagpur
3. Copy of Mail Received from MNIT
4. NOC from PCE for sponsored QIP PHD Program 2023-24

Yours Sincerely

Ajit Singh Rajawat

Assistant Professor (EE)

Department of Electrical Engineering

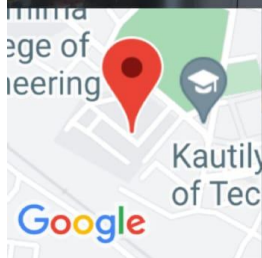
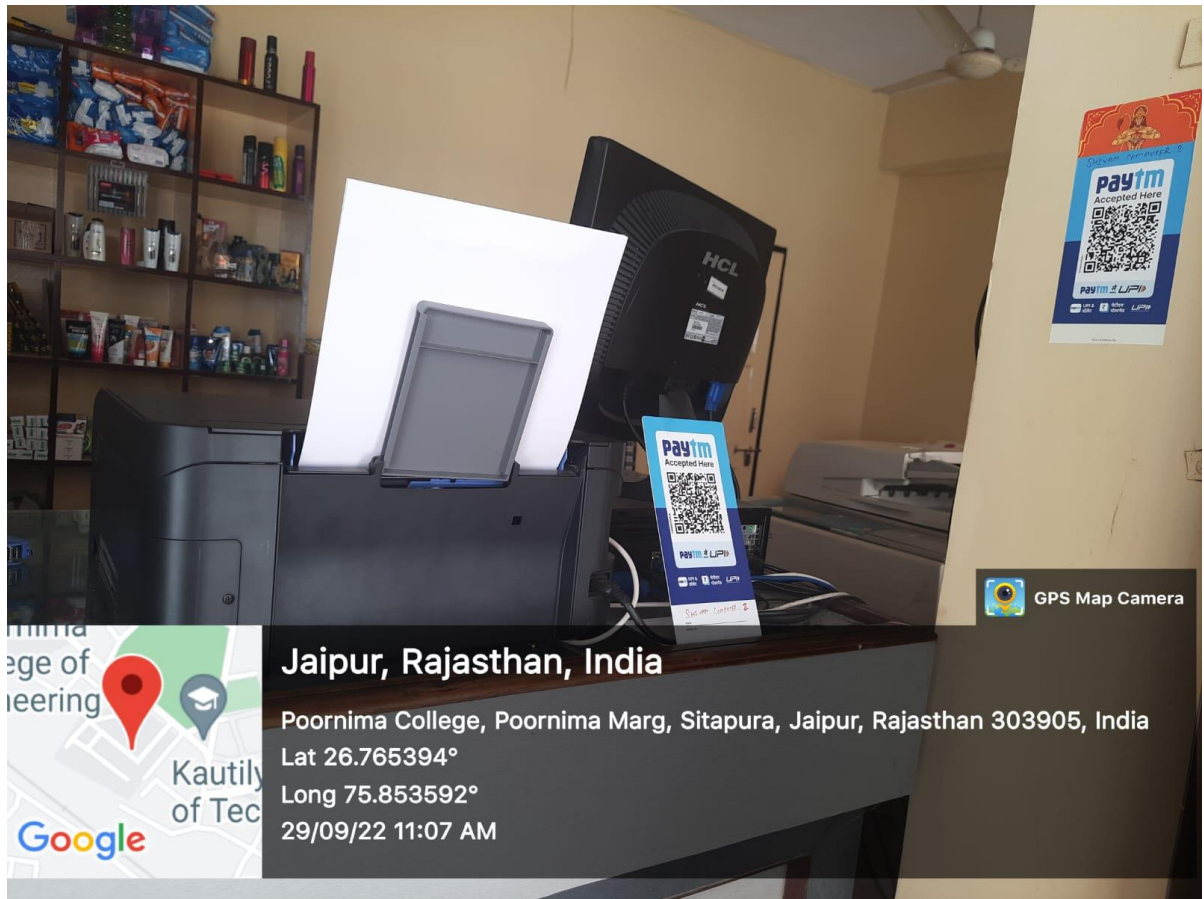
Poornima College of Engineering

Employee ID: 6849


Dr. Mahesh Bunde
B.E., M.E., Ph.D.

Director
Poornima College of Engineering
ISI-0, FIICO Institutional Area
Jaipur, JAIPUR

Centralized reprography
facility (Xerox) for
Teaching & Non-
Teaching staff.



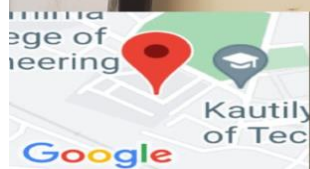
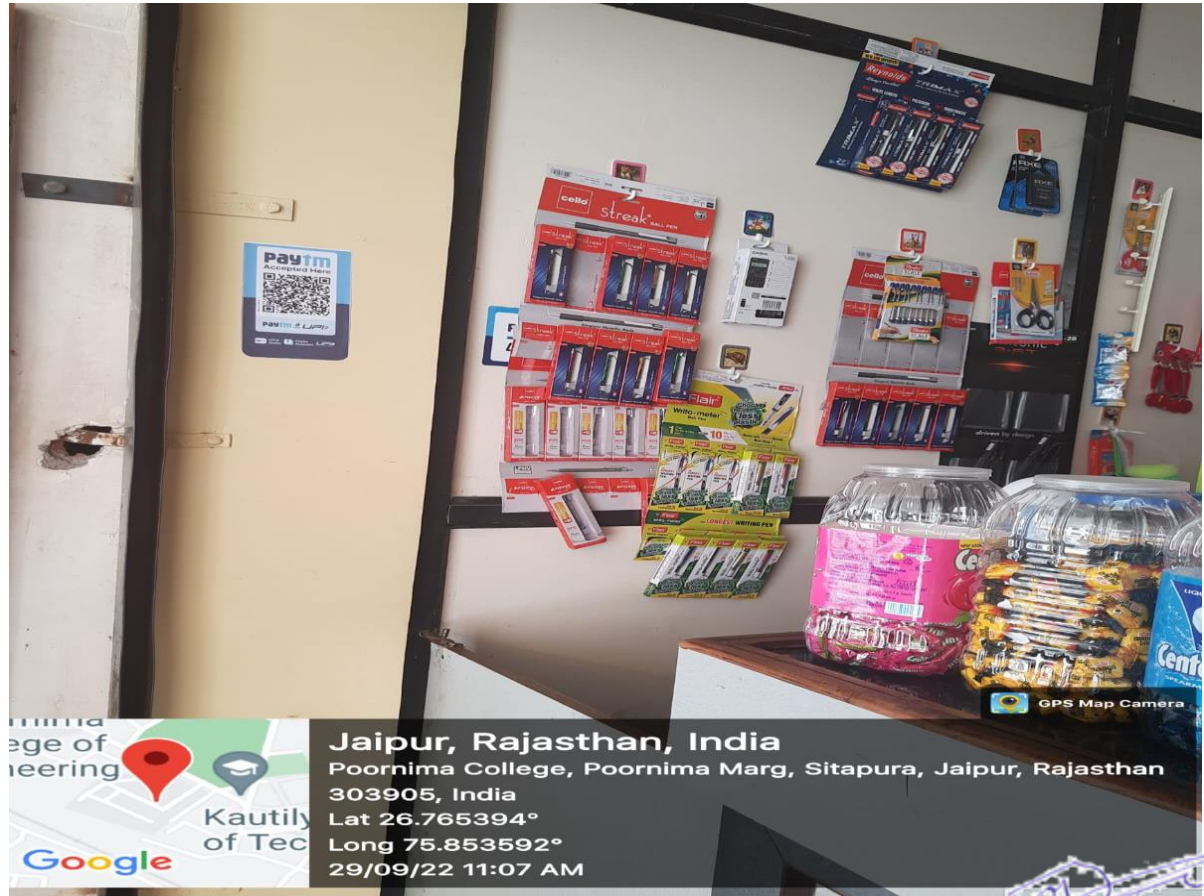
Jaipur, Rajasthan, India

Poornima College, Poornima Marg, Sitapura, Jaipur, Rajasthan 303905, India

Lat 26.765394°

Long 75.853592°

29/09/22 11:07 AM



Jaipur, Rajasthan, India

Poornima College, Poornima Marg, Sitapura, Jaipur, Rajasthan 303905, India

Lat 26.765394°

Long 75.853592°

29/09/22 11:07 AM


Dr. Mahesh Bunde
B.E., M.E., Ph.D.
Director
Poornima College of Engineering
131-0, FIICO Institutional Area
Sitapura, JAIPUR

INVOICE

PHONE: 8769535353

EMAIL: shivamword2009@gmail.com

SHIVAM EMITRA & PRINTERS

Shop no 11, Goner Road, Near M.G Hospital, Sitapura, Jaipur – 302022

Bill No. - 395

MONTH: August 2023

M/S. /: PCE CAMPUS

NEAR MGH HOSPITAL SITAPURA, JAIPUR, RAJASTHAN 302022

S.NO	PARTICULERS	QTY.	RATE	AMOUNT
1	B/W A4	11136	.80	8908.8
2	COLOUR A4	110	8	880
3	COLOUR A3	0	13	0
4	B/W A3	45	4	180
5	LEMINATION A4	0	20	0
6	SPIRAL A4	3	10	30
7	GREEN A4	0	5	0
			TOTAL	9998.8

E. & O. E.

FOR: SHIVAM EMITRA & PRINTERS

SHIVAM COMPUTER
STATIONERS
PROPRIETOR SIGNATURE

Dept.	
Item Verified	
Rates Verified	
Stock Register	
Page No.	
Recommended for Payment	
Record Incharge	Head

Dr. Mahesh Bunde
B.E., M.E., Ph.D.

Director

Poonima College of Engineering
ISI-0, FIICO Institutional Area
Sitapura, JAIPUR

Faculty Group
Insurance- As Per the
Policy

Faculty Group Insurance- Academic Manual

GROUP INSURANCE SCHEME FOR FACULTY & STAFF

Every Poornima Group staff/faculty/students that are on roll (regularly updated) and are in age group of 18-65 years are covered under Group Personal Accident Insurance Policy. Students are insured for 50000 against risk of Accidental Death and Dismemberment, Permanent Total Disability and Permanent Partial Disability. The Faculty/Staff is insured for 100000 against risk of Accidental Death, Dismemberment, Permanent Total Disability and Permanent Partial Disability. The Faculty/Staff will also be eligible for claiming Accident Medical Expenses @1000 per week for a maximum period of 52 weeks. The claims will be entertained by TATA AIG. The management does not take responsibility of tenability of any claim under the policy.

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GUIDELINES FOR AVAILING TRANSPORT FACILITY BY FACULTY & STAFF

All Faculty & Staff of Poornima Group are provided with free transport facility for all corners of Jaipur. 14 dedicated buses are providing comfortable and time bound travel to more than 560 Faculty & Staff. Every user has to register for this facility by applying on prescribed format to transport officer of Poornima Group along with prescribed annual fees of 100. Faculty & staff members can download form E8 from the staff login section of www.poornima.org & submit to transport department for availing the facility.

TRAVEL RULES

Travel rules:

All Faculty & Staff of Poornima Group are broadly categorized in four categories for purpose of reimbursement against travel for official purposes.

- **TADA:** Various expenses on undertaking journey will be reimbursed on the scales prescribed herein: The Faculty & Staff are divided into following four categories for traveling rules:

Category	Designation/ Posts
1	Management/ Head of Institution/ Director/ Principal/ Dean/ Associate Dean/ Professor/ Associate Professor/ Officers and/or gross salary INR 100000 / month and above (Travel by low cost airline under economy class)

DIGIT GROUP TOTAL PROTECT POLICY
Policy Schedule
(Product UIN GODPAGP21491V022021)

Details of Group Organizer/ Manger / Policy Holder		Policy Details		
Name of the Group Organizer/ Manager / Policy Holder	SHANTI EDUCATION SOCIETY A/C POORNIMA COLLEGE OF ENGINEERING	Master Policy Number	D127117980	
Address of Group Organizer/ Manager / Policy Holder	ISI2,ISI6,BT1 BIO TECHNOLOGY PARK RIICO INSTITUTIONAL AREA SITAPURA,GONER ROAD,NEAR MAHATAMA GANDHI HOSPITAL JAIPUR 302002	Policy Issue Date	08-Dec-2023	
Mobile No. & Email ID	7300066683/finance@poornima.org	Period of Insurance	From	03-Dec-2023 00:01 Midnight
			To	02-Dec-2024 23:59 Midnight
Partner Code	1040790	Partner Contact and Email ID	--	
Group Type	Non-Employer-Employee			

Details of Member Insured

Number of Members Insured:	3890+567
Definition of the Group (School GPA / College GPA)	College GPA
Policy Basis (Named/Un-named)	Un-named

Coverage Details:

Aggregate Sum Insured (in INR)	44,57,00,000		
Terrorism	Covered	Geographical Limit	Worldwide
Risk Class	Risk Class I & II	Coverage	24*7 Cover

Annexure I: Details of Members Insured

Member Type	Count	Individual Sum Insured	Age Restriction
Students	3890	1,00,000	Up to 30 years
Staff	567	1,00,000	Up to 79 years

Annexure II: GPA Summary of the Benefits opted

Sum Insured	As per table above
Accidental Death	100% of SI
Permanent Total Disablement	100% of SI
Permanent Partial Disablement	100% of SI
Special Condition	1. If parents cover is opted, parents are only eligible for Accidental Death and Permanent Total Disability covers. 2. If parents cover is opted, only 1 earning parent per student will be covered. 3. Organisations covered under this policy are: POORNIMA COLLEGE OF ENGINEERING, ISI 6 RIICO INSTITUTIONAL AREA, SITAPURA JAIPUR POORNIMA INSTITUTE OF ENGINEERING AND TECHNOLOGY ISI-2 RIICO INSTITUTIONAL AREA SITAPURA JAIPUR POORNIMA GROUP OF INSTITUTION BT 1 BIO TECHNOLOGY PARK SITAPURA JAIPUR (RUN BY SHANTI EDUCATION SOCIETY)
Unnamed Warranties (Applicable for Un-named policies only)	1. Warranted that the insured should maintain all the details /records of the students/staff through attendance/ deployment registers, so that it can be ascertained that the student/employee was studying/working with the institute at the time of accident. 2. Onus of proof lies with the insured for employment & coverage under the policy for the person on behalf of whom the claim is made on all or none basis. At the time of claim, enrollment/employment proof should be submitted. 3. At any given time the attendance sheet / roll should be available for inspection. 4. Total number of students/employees covered under the policy should be matched in number at the time of accident. If the actual number of students/employees found exceed in number on the date of loss, the claim will not be payable. Violation in number of persons covered will prejudice claim under the policy.

Digit Group Total Protect Policy


Dr. Mahesh Bunde
 B.E., M.E., Ph.D.
 Director
 Poornima College of Engineering
 ISI-6, RIICO Institutional Area
 Sitapura, JAIPUR

Annexure III: Premium Details

Details	INR
Per Mile Rate	0.580
Net Premium	2,58,475
State GST	23,263
Central GST	23,263
Gross Premium	3,05,001

Details of Member Insured as per annexure:

1. Cheque dishonour / Non-receipt of payment: The policy is void ab-initio i.e. it will not hold true, in case of non-receipt of premium or dishonour of Cheque issued towards premium payment.
2. This insurance cover is subject to standard policy wordings, exclusions and conditions as per "Digit Group Total Protect Policy" issued to the Master Policy holder. A copy of the terms and conditions shall be shared with you. In case of dispute, the terms and conditions detailed in the policy document and policy schedule shall prevail, such is life!
3. The coverage has been provided basis information provided by the group Organizer/ Manager/ Policy Holder to us and the policy is not valid, if any of the information provided is incorrect.
4. The Policy Wording attached herewith includes all the standard coverage offered by Go Digit General Insurance Ltd. to its customers. Your entitlement for coverage/benefits shall be restricted to the Coverage/Benefits as mentioned in this Policy Schedule. For any clarification, please call our Call Center Number **1800-258-4242**.
5. Enclosure: Annexure 1 - Claims Procedure and Documentation, [Click here](#)

Claims Administrator Details	
Contact details	1800-258-4242
Email id	Support.HealthClaims@godigit.com
For Senior citizens	seniors@godigit.com

For & On Behalf of Go Digit General Insurance Ltd.

Consolidated Stamp Duty is Deposited with
Department of Stamps, Bengaluru


Authorized Signatory

Printed, Signed, and Executed at Bengaluru

Wish to go through your detailed policy wordings [Click here](#)In case of any claim, please contact 24-Hour Call Centre at **1800-258-4242** or email us at hello@godigit.com

Go Digit General Insurance Ltd. Address: Atlantis, 95, 4th B Cross Road, Koramangala Industrial Layout, 5 Block, Bengaluru, Karnataka 560095, IRDAI Reg No. 158 CIN U66010PN2016PLC167410, HSN: 9971/General Insurance Services GST Reg. No: GSTIN Address: Website: www.godigit.com

Annexure 1: Member details (Un-Named Basis)

Sr #	Policy No	Insured Group	Account Addition date	Risk Expiry Date	Sum Insured	No Of Lives	Premium Including GST	Child Education Benefit (Yes/No)	Remark

Digit Group Total Protect Policy


Dr. Mahesh Bunde
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 Director
 Poonima College of Engineering
 ISI-0, FIICO Institutional Area
 Silapura, JAIPUR

Technical & Academic **Performance Incentive**

mail.google.com/mail/u/0/#advanced-search/from=registrar.pce%40poornima.org&subset=all&has=incentive&within=1d&sizeoperator=s_sl&sizeunit=s_smb&query=from%3A(r... ☆ ⬇ ⤵

mail from:(registrar.pce@poornima.org) incentive X ⚙ Active ? ⚙ ⚙ POORNIMA GROUP

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2-TRAINING & P... 6

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MISSIONS

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Revised Notice: Research Incentive Scheme Google form (last date to submit the google form is 18 August, 2023) > Inbox x

Dr. Devendra Somwanshi <registrar.pce@poornima.org> to: Pankaj, PRINCIPAL Thu, 17 Aug 2023, 11:40 ☆ ⬅ ⋮

Dear All,

There are some modifications in two points, Kindly refer to the below points, and if there are any cases then please submit the publication to the Google form last by 18 August, 2023.

1. Paper published by more than four authors will not be considered under this scheme. However, in case of high quality publications of category 2.3 (a,b,c,d,e), authors up to a maximum of five will be considered.
2. Maximum 2 papers will be considered from a single conference and journal of the same month. However, in case of category 2.3 (a,b,c,d,e), there is no such limit.

Google form:

<https://forms.gle/ENkFuxa3yyHpuh1J6>

----- Forwarded message -----

From: Devendra Somwanshi <registrar.pce@poornima.org>
Date: Tue, 11 Jul 2023 at 17:37
Subject: Reminder: Notice: Research Incentive Scheme Google form (Last date to submit 20 July, 2023)
To: PCE Family <pcefamilly@poornima.org>

from:(registrar.pce@poornima.org) incentive X ⚙ Active ? ⚙ ⚙ POORNIMA GROUP

16 of 29 < > ⚙

Notice: Regarding application for CONTINUAL - Online Learning Incentive Scheme (Last date of Google form 17 August) > Inbox x

Dr. Devendra Somwanshi <registrar.pce@poornima.org> to: Mahesh, Pankaj Fri, 11 Aug 2023, 13:53 ☆ ⬅ ⋮

Dear All,

Greetings of the day!!

You are requested to submit your application for **CONTINUAL LEARNING (ONLINE) INCENTIVE SCHEME** details for an **incentive** from **(1st January 2023 to 30 June 2023)** with Poornima affiliation in the attached Google Form on or before **August 17, 2023**.

You all are requested to submit your entries in the Google form, **you can submit as many times as you can in this Google form.**

<https://forms.gle/e8eaRbVZEhXvfHnt6>

Please note any wrong entry in the Google form will be discarded, therefore it is requested to submit the Google form with patience and with correct data.

Thanks & Regards
Dr. Devendra Somwanshi
Registrar
Poornima College of Engineering, Jaipur
+91-9829255102
Google Scholar ID: [IK-oYgMAAAAJ](https://scholar.google.com/citations?hl=en&user=IK-oYgMAAAAJ)
Scopus ID: [56418657600](https://orcid.org/0000-0001-9829-2551)